

BRIDGING THE GAP

The Hawaii Neighboring Islands' Continuum of Care (Hawaii, Kauai, Maui) Board of Directors Meeting Minutes July 1, 2020 – 9am-12pm ZOOM Mtg.

- Attendees:** Hawai'i County: Brandee Menino, Hope Services Hawaii (BTG Chair)
Paul Normann, Neighborhood Place of Puna
Sharon Hirota, County of Hawaii
Toni Symons, Hawaii RISE
- Kaua'i County: Makana Kamibayashi, Family Life Center (KCA Chair, BTG Vice Chair)
Melody Lopez, Catholic Charities Hawaii (KCA Vice Chair, BTG Secretary)
- Maui County: Maude Cumming, Family Life Center (BTG Past Chair)
David Nakama, County of Maui
Thelma Akita-Kealoha, Catholic Charities Hawaii (Chapter Chair)
- HPO: Chrissy Ishida, State of Hawaii DHS-Homeless Programs Office
- HMIS Lead/CA: Carlos Peraro, Ka Mana O Na Helu
Alison Hinazumi, Ka Mana O Na Helu
Judy Ishida, Ka Mana O Na Helu
- Guests: Scott Morishige, Governors Coordinator on Homelessness
Stephanie Kaimana On
Brian Johnson
Darlene Mathews
- Members Absent:
Harold Brackeen, State of Hawaii DHS-Homeless Programs Office
Adam Roversi, County of Kauai
Monique Yamashita, Ka Hale A Ke Ola (Chapter Vice Chair)

Recorder: Melody Lopez

Agenda Topic	Discussion	Outcome/ Action
Meeting date	Monday 7/1/20 via ZOOM 9am-12am	
Welcome & Housekeeping	1. Introductions: BTG Chair Brandee Menino conducted roll call and having determined quorum was met, called the	Quorum Met Paul

BRIDGING THE GAP

**The Hawaii Neighboring Islands’ Continuum of Care (Hawaii, Kauai, Maui)
Board of Directors Meeting Minutes
July 1, 2020 – 9am-12pm
ZOOM Mtg.**

	<p>meeting to order at 9am. Attendees introduced themselves for the record.</p> <p>2. Review and approve meeting minutes of June 03, 2020.</p>	<p>Moved David Second</p> <p>Minutes Approved</p>
<p>COVID Updates</p>	<ol style="list-style-type: none"> 1. Hawaii <ol style="list-style-type: none"> a. Bay Clinic requested HMIS access point, local CoC CAP discussed, CAP approved access to HMIS as an access point. Bay Clinic is providing street outreach as part of the CARES Act ESG through KMNH contract of \$100K. KMNH clarified full access will be needed. Paul is asking BTG board to approve. b. Ka Lamakū opened for operations on July 1, 2020, which provide 18 temporary emergency units for unsheltered households. HOPE Services was selected to be Service Provider. Operating funding from ESG and CARES Treasury Funding. 2. Maui <ol style="list-style-type: none"> a. Maui County Housing project. 23 units, 13 people in currently. County provider, no RFP applicants. 3. Kauai <ol style="list-style-type: none"> a. No report provided due to time constraints. 	<p>Paul Motioned Sharon Second BTG voted and approved Bay Clinic’s access to HMIS</p> <p>Paul to get participation agreement signed.</p>
<p>Guests Govs Liason -Scott Morishige -Darlene</p>	<ol style="list-style-type: none"> 1. State Updates <ol style="list-style-type: none"> a. CARES Act CRF/Treasury Funds-Legislature allocating \$100M for renter relief fund, administered by HHFDC. NOFA will be put out for an intermeidary to administer funds. August-December, funds must be spent by December 30, 2020. Assess household’s income impacted by COVID-19. Income limit 100% AMI no asset limit. Up to \$500/month max or \$2500/household total. <ol style="list-style-type: none"> i. Planning coordination to limit double payments from various agencies. Intermediary to be used. ii. Be mindful of audit/admin costs. 	

BRIDGING THE GAP

The Hawaii Neighboring Islands' Continuum of Care (Hawaii, Kauai, Maui)
 Board of Directors Meeting Minutes
 July 1, 2020 – 9am-12pm
 ZOOM Mtg.

<p>HUD -Stephanie Kamana On -Brian Johnson</p>	<ul style="list-style-type: none"> b. CARES - Treasury funds? for neighbor islands. <ul style="list-style-type: none"> i. Partial funds distributed c. DHS 6-month reviews for SNAP, interviews will begin for renewals. <ul style="list-style-type: none"> i. Feedback on homeless individuals who do not have telephone access. Provide to Scott, who will send Brandi a form. <p>2. HUD TA</p> <ul style="list-style-type: none"> a. Technical assistance, awaiting guidance for overall strategy for community. b. HUD ESG funds c. Question on non-citizen's eligibility discussed. <p>From Stephanie Kaimana On: Please see the following State CARES summary:</p> <ul style="list-style-type: none"> 1. ESG and HOPWA First Allocation: <ul style="list-style-type: none"> • HUD ESG-CV (\$1,567,697) and HOPWA-CV (\$39,007) first allocation letters issued to State: 4/2/2020 • State submitted CARES substantial amendment to HUD for first allocation: 6/17/2020 • HUD review of substantial amendment and requested revisions made by the State: 6/18 – 6/26/2020 • HUD completion of review and sending grant agreement to the State for signature: This week 2. ESG Second Allocation: <ul style="list-style-type: none"> • HUD ESG-CV (\$8,466,976) second allocation letter issued to State: 6/9/2020 • State submitted CARES substantial amendment to HUD for second allocation: Pending 3. Email sent by Brandee 7/1/20 on additional information/resources provided for ESG. 4. Eligible activities remain the same. Must wait for notice to see if additional flexibility. 	
<p>Ka Mana O Na Helu</p>	<ul style="list-style-type: none"> 1. HMIS Activities: <ul style="list-style-type: none"> a. Emergency Solutions Grant – Round 1 Update: KMNH completed, waiting for signatures/approval from State. Wait for agreements to move forward before making amendments. KMNH will then look at 	

BRIDGING THE GAP

**The Hawaii Neighboring Islands’ Continuum of Care (Hawaii, Kauai, Maui)
Board of Directors Meeting Minutes
July 1, 2020 – 9am-12pm
ZOOM Mtg.**

	<p>reallocations as needed. Round 2: able to look at reallocating for RRH and other needs. HPO still working on. KMNH will call a separate meeting when appropriate.</p> <ul style="list-style-type: none"> i. Kauai grantees ii. Maui Grantees-Question on citizenship/eligibility. Recommendation to heck on HUD guidance. iii. Hawaii Island grantees <ul style="list-style-type: none"> b. CoC Expenditures report as of 6/26/20 <ul style="list-style-type: none"> i. Hawaii Rise check-in <p>2. Website Revisions, making it BTG specific and useful/draw more end users. BTGHawaii is a suggested domain name to be voted on.</p> <p>3. Mental Health Kokua request to waive fee for access to HMIS.</p> <ul style="list-style-type: none"> a. BTG recommends the option of current access status and have additional case managers to continue to do paper versions, while those with access input data. 	<p>Paul motioned Toni second BTG Voted and Approved BTGHawaii domain</p> <p>Paul motioned Toni Second BTG voted and approved to deny request to waive fees</p>
<p>Committee Reports</p>	<ul style="list-style-type: none"> 1. Advocacy/Awareness Committee – Monique Yamashita & Paul Normann 2. CES Oversight Committee – David Nakama <ul style="list-style-type: none"> a. CoC and ESG Rapid Rehousing Policies – Email sent by Judy Ishida, who went through documents during the BTG meeting and explained in detail. Links and references provided in document. b. David completed the updates in manual (f/u from 6/3 meeting), BTG needs to vote/approve, will be done through email. 3. HMIS Data Committee – Maude Cumming <ul style="list-style-type: none"> a. VISPDAT 3 – newest version released by Ian. Maude reviewed and liked it. Maude would like to upload to HMIS and begin using. Resources available online including training. Groundwork on implementation, training needed. Vote indicates BTG’s desire to use newest version. Implementation and training to be 	<p>Maude Motioned Paul Second moving toward VISPDAT 3 version</p>

BRIDGING THE GAP

The Hawaii Neighboring Islands' Continuum of Care (Hawaii, Kauai, Maui)

Board of Directors Meeting Minutes

July 1, 2020 – 9am-12pm

ZOOM Mtg.

	<p>planned and provided prior to use. Online trainings available by national partners.</p> <p>b. SPDAT –built into HMIS, not turned on.</p> <p>c. Returning to requirement of IDs and SS cards as required for CES referral. Maude is asking that recent ID waiver be removed for her programs. DMV's are open and clients are able to get ID's. Other agencies are still requiring ID's/SS cards, however there is a 6-month grace period due to limited access/ COVID-19.</p> <p>4. Planning Committee – Carlos Peraro</p>	<p>Maude Motioned Paul Second that waiver for ID's requirement be removed for Maui project. IDs will be required as DMV's reopened.</p>
Next Agenda	Agenda items to be sent to Brandee before next meeting.	
Next Meeting	<p>Monthly meetings on the first Wednesday's 9am-12pm via Zoom.</p> <ul style="list-style-type: none"> • Aug 5 • Sept 2 • Oct 7 • Nov 4 • Dec 2 	<p>Monthly Meetings will be First Wednesdays 9am-12pm via Zoom</p>
Wrap Up & Adjourn	Meeting adjourned at 12:08pm	Paul motioned Toni Second