

BRIDGING THE GAP

**The Hawaii Neighboring Islands' Continuum of Care (Hawaii, Kauai, Maui)
Board of Directors Meeting Minutes
November 4, 2020 – 9am-12pm
ZOOM Mtg.**

- Attendees:** Hawai'i County: Brandee Menino, Hope Services Hawaii (BTG Chair)
Sharon Hirota, County of Hawaii
Toni Symons, Hawaii RISE
- Kaua'i County: Makana Kamibayashi, Family Life Center (KCA Chair, BTG Vice Chair)
Melody Lopez, Catholic Charities Hawaii (KCA Vice Chair, BTG Secretary)
- Maui County: Maude Cumming, Family Life Center (BTG Past Chair)
David Nakama, County of Maui
Monique Ibarra, Ka Hale A Ke Ola (Chapter Vice Chair)
Thelma Akita-Kealoha, Catholic Charities Hawaii (Chapter Chair)
- HMIS Lead/CA: Carlos Peraro, Ka Mana O Na Helu
Alison Hinazumi, Ka Mana O Na Helu
- Guests: Scott Morishige, Governors Coordinator on Homelessness
Harold Brakeen, Homeless Program Office, Connie Mitchell and Kali French, IHS
- Members Absent: Ashton Varner, County of Kauai, Paul Normann, Neighborhood Place of Puna, Rita Palma, Hawaii Island Home for Recovery
- Recorder: Melody Lopez

Agenda Topic	Discussion	Outcome/ Action
Meeting date	Wednesday 10/7/20 via ZOOM 9am-12am	
Welcome & Housekeeping	1. Introductions: BTG Chair Brandee Menino conducted roll call and having determined quorum was met, called the meeting to order at 9:08am. Attendees introduced themselves for the record. 2. Review and approve meeting minutes of October 7, 2020.	Quorum Met Moved David Second Makana Minutes Approved

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<p>2021 BTG Board Meetings & Events</p>	<p>Any changes to the format and major BTG activities.</p> <p>Leadership roles for local CoC’s will be changing in 2021. BTG Leadership changes and roles will be worked on via By Laws. Wants to align with local Chapters. Secretary would like to share role based on increased meetings from 6 to 12 meetings/year.</p> <p>Homeless PIT Count</p> <p>Press Release</p>	
<p>DHS, Homeless Programs Office – Harold Brackeen</p>	<p>ESG-CV Round 2 Plan, approximately 8.5M</p> <ul style="list-style-type: none"> • Enter into an agreement with KMNH like CV-1, however will include procurement language for services. RFQ will be put out by KMNH. • Percentage split with each county • 10% Contingency of funds to be used for needs that may arise. • Funds must be expended by September 30, 2022 <ul style="list-style-type: none"> ○ 20% by September 30, 2021 ○ 80% by March 31, 2022 ○ Leaving 20% to be spent through September 	<p>Harold will f/u with</p> <p>Length of time providers will have once request put out from KMNH</p> <p>Timeline for getting funding out to providers</p>
<p>Committee Reports</p>	<p>1. HMIS Data Committee –Maude Cummings</p> <p>a. COVID-19 Testing & Results in HMIS. Project Vision ask BTG to consider. Various agencies shared about their experiences. Working with DOH and working directly with clients. BTG to research further. KMNH suggests further discussion and research including legal implications.</p> <p>b. HIC beds and PSH reports, openings not accurate as report is higher than actual availability. FLC provided information on bed placements, which consider household sizes. Agencies experiencing this can contact KMNH to update.</p> <p>2. Advocacy/Awareness Committee – Monique Ibarra & Paul Normann</p> <p>a. #HawaiiHousingMonth – Social media campaign, BTG publicist etc. Highlighting the month versus week. Jackie is the consultant. Press release draft shared. Vigil will be part of the campaign.</p> <p>b. Legislative Policies Prep., Monique attended meeting and shared the discussion with BTG. Inform about the needs of those we serve. Sustain current funding. Staffing of HPO.</p>	<p>HMIS Reports KMNH can work on making changes. Request to KMNH (Carlos and Rose) to update.</p> <p>1a. Further research and discussion, included legal issues Motion Alison Second Toni</p>

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<p>Ka Mana O Na Helu – Alison Hinazumi & Carlos Peraro</p>	<ol style="list-style-type: none"> 1. Program Transfers – i.e. When PSH funding is exhausted and/or CoC program is no longer funded. BTG policy is needed in order to move forward. Previous Policies had a section on program transfers. 2. CoC Program Expenditures Report 3. VI-SPDAT v3 –completed, set in the system, and email was sent to all providers. v3 for new only. 4. Full SPDAT <ol style="list-style-type: none"> a. Available early Dec b. Reporting early Jan 5. 2021 HPIT Count <ol style="list-style-type: none"> a. Training dates b. Timeline to finalize survey questions c. Forms 6. Rapid Rehousing (RRH) P&P Final – take out PMO’s as they are not created by BTG, but by funders. 7. ESG CARES Round 1 update. Dashboards on website to share progress of program. Q1 submitted. 8. Key Findings report revisions. Added primary race clients identify with. 	<p>KMNH to draft a document on program transfers.</p> <p>HMIS Data Committee- Alison and Maude work on PIT questions</p> <p>6. Motion to approve P&P a Move Maude Second Monique</p>
<p>11:15am Governor’s Coordinator Updates – Scott Morishige</p>	<ul style="list-style-type: none"> • If there are cuts, prioritize to maintain programs, in order for system that has been created over the years to remain in place. • Federal funds are different. • Continued relationships with CoC’s, how to integrate. • Status of Women 	
<p>Presentation by Institute for Human Services (IHS) - Guests Connie Mitchell and Kali French,</p>	<p>Preview of HAW conference presentation</p> <p>“More than housing navigation: the Benefits of Case Management and MedQuest”</p>	<p>Brandee and Monique (Mel-Kauai?) to f/u for their island to see interest.</p>
<p>Next Agenda</p>	<p>Agenda items to be sent to Brandee before next meeting.</p>	
<p>Next Meeting</p>	<p>Monthly meetings on the first Wednesday’s 9am-12pm via Zoom.</p> <ul style="list-style-type: none"> • Dec 2 	<p>Monthly Meetings will be First Wednesdays 9am-12pm via Zoom</p>

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Wrap Up & Adjourn	Meeting adjourned at 12:10pm	
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