

BRIDGING THE GAP

The Hawaii Neighboring Islands' Continuum of Care (Hawaii, Kauai, Maui)

Board of Directors Meeting Minutes

Dec 1st, 2021 – 9am-12pm

Meeting ID: 422 792 008

Passcode: 2887

Hawai'i County:	1 2 3	Brandee Menino, Hope Services Hawaii (BTG Advisory, Chapter Co-Chair) Paul Normann, Neighborhood Place of Puna (BTG Vice-Chair, Chapter Co-Chair) Sharon Hirota, Hawaii County Rep Tony Symons, Uluwini Family Assessment Ctr
Kaua'i County:	4 5	Makana Kamibayashi, Family Life Center (BTG Secretary, Chapter Vice-Chair) Melody Lopez, Catholic Charities Hawaii (Chapter Chair) Ashton Varner, Kauai County Rep
Maui County:	6 7 8	Maude Cumming, Family Life Center (BTG Chair, Chapter Vice-Chair) Thelma Akita-Kealoha, Catholic Charities Hawaii (BTG Secretary, Chapter Chair) David Nakama, Maui County Rep
HMIS Lead / Collaborative Applicant:		Carlos Peraro, Ka Mana O Na Helu Alison Hinazumi, Ka Mana O Na Helu
Guests:		Scott Morishige, (GCH)Governor's Coordinator on Homelessness Kurt Schmidt (KHAKO-Maui) Elizabeth Murph (CCH-Big Island) Mary Nakooka (KHAKO-Maui) Monique Ibarra (KHAKO-Maui) Mary Nakaooka (KHAKO-Maui) Adam Roversi (KCHA-Kauai) Members Present: 8 of 10

Recorder: Makana Kamibayashi

Agenda Topic	Discussion	Outcome/ Action
Meeting Date	Wednesday 12/1/2021 via Zoom, 9am-12pm Site: https://us02web.zoom.us/j/422792008 Meeting ID: 422 792 008	
Welcome & Housekeeping	<p>1. Introductions: BTG Chair Maude Cumming conducted roll call and having determined quorum was met, called the meeting to order at 9:02 am. Please sign in on the chat. Attendees introduced themselves for the record.</p> <p>2. Review and approve BTG Meeting Minutes of 11/3/2021 with revisions. (Minutes emailed to the group 11/2/21 for review)</p>	<p>1. Quorum Met, Meeting Called to Order @ 9:04am</p> <p>2. Approval of 11/3/21 BTG Meeting Minutes Motion: Brandee M 2nd: David N. Vote: 11/3/21 BTG Minutes Approved</p>

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<p>Governor's Coordinator (GCH), Scott Morishige</p>	<p>Scott:</p> <ul style="list-style-type: none"> • Continuing to prep for 2022 Leg Session • Administrations Ohana Zone bill will be \$15m to support project thru 6/2026 • Will operate like prior funds, state agencies to administer and contract out. • Other Legislators will introduce similar bills. • Rep Yamane meeting today and will report back. • Re: OZ, working on year end report. Those with OZ projects. Will be reaching out for data #'s. • For County's with invoices pending will also be reaching out to confirm amounts. • PIC-Oahu has a new Adv Com Chair, Bob Wardlaw (PVH) mtg today 2-3p. • Few legislators trying to make GCH's office more permanent. Potential to move to other state offices. Dept of Budget/Finance attachment. Logic, give GCH office to ability to input on the budget. • House and Senate will have priorities for Homelessness and Housing. Busy session ahead for 2022. 	
<p>Advocacy & Awareness Committee</p>	<p>A & A Committee-Brandee Menino</p> <ul style="list-style-type: none"> • PIC & BTG having advocacy meetings every other week (Friday's 12-1p) 	
<p>CES Oversight Committee</p>	<p>CES Oversight Committee-David Nakama</p> <ul style="list-style-type: none"> • Recent convenor role question. Is it a Rule for the County to have the CES Convenor role? • History 2012, HUD mandated each CoC Interim rule. Minimum standards were published and included in P&P for CES. • BTG members joined Housing ASAP, brought together by HCF. Through that and Brandee, OrgCode was contacted and BTG started to adapt to a process. • PIC & BTG shared HMIS system that separated • BTG had discussions after the split that a convenor was needed at each CoC. • Convenor Role were never really solidified as the process was still evolving. • Rolled out automation on Maui 9/2018 (field test), by Oct and Nov 2018 all counties were automated. Standardized the unassignment reasons. • Kauai had no representation at BTG meetings in 2019 (Crystal attended 1st meeting). By 9/2019 CoC members asked for BTG assistance in Kauai's Convenor role, KMNH then offered to step in as convenor role. 	

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	<ul style="list-style-type: none"> • BTG Discussion to center around preparing a back-up plan to the roles and responsibilities should any Convenor role lapse for any reason. • David to have a mtg with CES Oversight Committee to discuss plans for future P&P or MOU's for County Convenors 	
<p>HMIS Data Committee</p>	<p>HMIS Data Committee-Carlos Peraro</p> <ul style="list-style-type: none"> • LASH-Dan O'Meara, data request to BTG. • Requesting demographic data of those utilizing PSH & housing subsidy clients • Purely demographic for CoC PSH programs • LASH runs fair housing program • KMNH would be pulling demographic data for clients served 1/1/2020 thru 10/31/2021 from BTG's HMIS 	<p>Vote: To authorize KMNH to share BTG data request with LASH. Motion: Brandee 2nd: Thelma Vote: Unanimous/ Approved</p>
<p>KMNH – Alison Hinazumi & Carlos Peraro</p>	<ol style="list-style-type: none"> 1. HUD EHV (Emergency Housing Vouchers) <ul style="list-style-type: none"> • Met with Maui County 11/21 to incorporate other providers into procedure. • Scott sent a link on 11/15, HUD EHV Data dashboard that is helpful to track your areas progress. https://www.hud.gov/program_offices/public_indian_housing/ehv/dashboard • KMNH working on approving last weeks referrals • Slow process in getting clients packets completed and documents collected • Big Island will start doing case conferencing for EHV's 2. COC Programs <ul style="list-style-type: none"> • Expenditure report received from HUD sent yesterday • Most programs are spending their monies • SHDC Eha utilization continues to drop • All others are at or near capacity 3. ESG CV Updates <ul style="list-style-type: none"> • Working on past invoices and will forward to HPO for approval and payment • In Jan 2022, will provide more analysis reports of where BTG stands as far as the 80% mark • As of 10/21 we are at \$2.9m • Will reach out to HUD field office for program being extended • Big Island looking at ideas for reallocating funds and extending a project ending 12/21 to 8/21. • Maui also trying to project thru 9/2022 but don't know how impact of not meeting 3/22 HUD deadline. • KMNH advise to keep moving forward fast to get as close as we can to make up the \$5m • Nationwide trends show that all are facing difficulties spending down. • There's a lot of questions floating around to HUD about extending. 	

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	<ul style="list-style-type: none"> • Budget revisions need to be submitted. • We met the 20% threshold expenditure deadline (9/30/21) 28% spent • Submitted quarterly reports • Next deadline is on March 31, 2022, need to be spent at 80% (\$8m) • Carlos A: About 50-55% projection will be spent by Feb-March, \$2.5m short of where we’d need to be. • HUD has not said WHAT will happen if we don’t meet the 80%, will likely ask for a plan, no guidance yet on recapturing funds • Nationwide there are other communities also struggling to spend down funds, some do have other projects that may use large chunks of funding <p>4. NOFO</p> <ul style="list-style-type: none"> • Submitted application 11/15/21. Thank you to those who provided narrative responses. • Hopeful that BTG will get the funding we’re asking for. • Section 7 of NOFO gives HUDs direction for the application. Part B, application scoring gives explanation. • Everyone needs to read the NOFO by Feb meeting as it provides insight into the direction of funding from HUD <p>5. BTG Website</p> <ul style="list-style-type: none"> • Dashboards have all been updated • Will follow up with agencies on the LOS data as it pertains to questions in the NOFO. Maybe there are errors that if corrected could improve the LOS report <p>6. PITC</p> <ul style="list-style-type: none"> • On track with getting PIT database and also incorporating HUD requirements that just came out. • Database for the Device option of PIT is still being built and projected to be ready by end of Dec. • Night in Question: 1/23/2022, survey collection Monday 1/24 thru Saturday 1/29 <p>Training dates: Hawaii Island: Wed 1/12/22, 10-12 (lead – HOPE SVCs) Kauai: Thurs 1/13 10-12 (Lead – FLC) Maui: Tues 1/11/22 10-12 (Lead FLC)</p> <p>Monday 1/10 technical training 10-12 (iPads, tablets, surface)</p>	
<p>Island Chapter Activities</p>	<p>Hawaii Island</p> <ul style="list-style-type: none"> • Advocacy Committee met with State Leg (Mark Nakashima, Joy San-Buena Ventura, Lorraine Inouye, Rep Lowan, rep from Sen Kanuha’s Ofc & Sen Acasio (Paul Sharon & Kristin) on 11/16 to share about the work that CAP is doing. Thanked them for funding programs this past year. Had a guest share her story. 	

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	<ul style="list-style-type: none">• 1/2022 will have new board members for CAP.• Preparing for County Council presentation for Humans Svcs Com agenda 12/7/21.• 2022 CAP Board Chair: Paul N Co-Chair: Brandee Secretary: Shirley David Treasurer: Toni Symmons Chief Advocacy Chair: Kristin Alice Awareness Chair: Lauri Ferrin East Hawaii Faith Based: Laverne Tomie West Hawaii: <p>10/28/21 Maui County Council Rep, Roxanne Morita & Kate Griffiths came to visit modular units at Pahoehoe, explained how BTG</p> <ul style="list-style-type: none">• Started homeless awareness month social media activities• Nov 7, will have Legislative breakfast with local legislatures, budget item to take action for homelessness• Access Point Approval for Akua Treatment Center• Vote to approve Akua Treatment Facility access to HMIS• Formal structure for vetting folks who want to become access points and how do we monitor their performance.• Drafting some language to be used for future.• Maude: Agree and would like to incorporate those standards to BTG as well. <p>Kauai Island</p> <ul style="list-style-type: none">• MPHS training for Narcan training, 50 people trained. <p>Maui Island</p> <ul style="list-style-type: none">• HHAW events Sign waving on Tuesday 11/16, 71 people attended• Proclamation & Resolution by Tasha Kama• Gabe Johnson did a Resolution but did not consult MHA. Was done on the same day as HAW Statewide Conference. Was difficult to listen to misinformation that was shared as facts to the County Council.• Housing is in shortage on Maui.• Tactics to retain Landlords have had to expand in such a difficult market. The resource of a landlord is too important and many times require offering provisions for move-outs, clean-outs, damages, repairs often times will be taken by the agency to protect the Landlord and the unit.• Many in the pallet-shelters (WHOW) were from the Amala clean-up efforts. They came into WHOW undocumented and are finally documented and ready for permanent housing resources and options.• MHA is working on education attendees with data on BTG website.	
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	<ul style="list-style-type: none">• MHA will be sharing a lot of information and data on PTC and methodology• MHA attendance has grown 40-45 at a meeting.• Maui PHA has been very wonderful to work with	
Next Steps and Adjourn	<ul style="list-style-type: none">• Hope Svcs has signed all credentialing paperwork with Healthplans as a Medicaid provider.• FLC has completed the application, MedQuest hasn't processed yet. FLC is still discussing moving forward with requirements and capacity.• Scott 1147 (trying to get to higher level of care) & 1157 processes and training.• Governance & Charter on BTG website to review BTG Board & Term.• Need to address BTG Board term of 2-year service and if that seat is vacated, the new CoC rep elected to take on the BTG Board role thru the end of term.	Adjourn 11:45am
Next Meeting	Next BTG meeting, Wednesday, 1/5/22 9am-12pm via zoom.	