

Minutes

Data & CES Oversight Committee

Wednesday, July 23, 2025 from 1:00-2:00 p.m.

Via Zoom Meeting

Approved August 20, 2025

In Attendance:

Hawaii County	Yes Yes	Brandee Menino (BTG Chair, CAP VC) Sharon Hirota (County Rep)
Kauai County	Yes Yes	Makana Kamibayashi (BTG VC, KCA Chair) Farah Aquino (County Rep)
Maui County	Yes Yes	Maude Cumming (MHA Chair) Sue Sadecki (MHA VC, BTG Secretary)
HMIS LEAD /Collaborative Applicant	Yes Yes	Carlos Peraro (Ka Mana O Na Helu) Alison Hinazumi (Ka Mana O Na Helu)
Scribe	Yes	Beth Murph (Ka Mana O Na Helu)
Guest		

Call to Order	‘E Komo Mai! Chair, Maude Cumming called the meeting to order at 1:07 p.m.	Maude Cumming, Committee Chair
Review Minutes	Draft Committee Meeting Minutes from July 1, 2025, were reviewed by members and unanimously approved as written.	Action: Motion to approve minutes of 7/1/25: 1 st : Brandee Menino 2 nd : Makana Kamibayashi All Ayes.
BTG Policies & Procedures	Review Policies & Procedures for Access Points and Organizations who Access HMIS <ul style="list-style-type: none"> The committee did a last group review/revision of all prior changes. Today’s version will go out to all members for final individual revisions, which will be due back to Beth by August 6. HPO Housing Plan will go out to all members for 1st revision, which will be due back to Beth by August 6. Warm Hand-off Form will be forwarded to all members for final review and placement in the 	

B.T.G.

Bridging The Gap

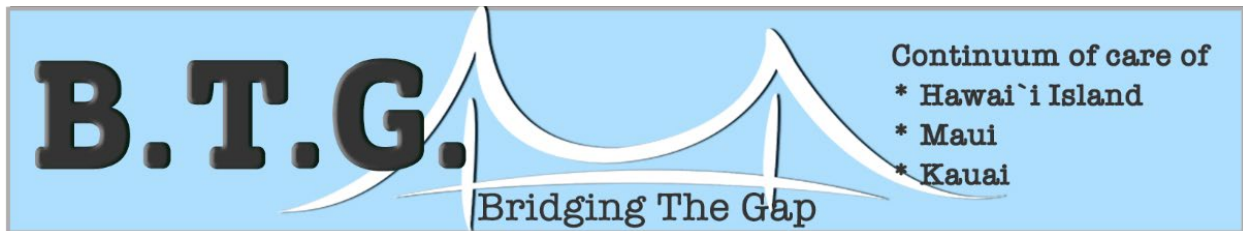
Continuum of care of

* Hawai'i Island

* Maui

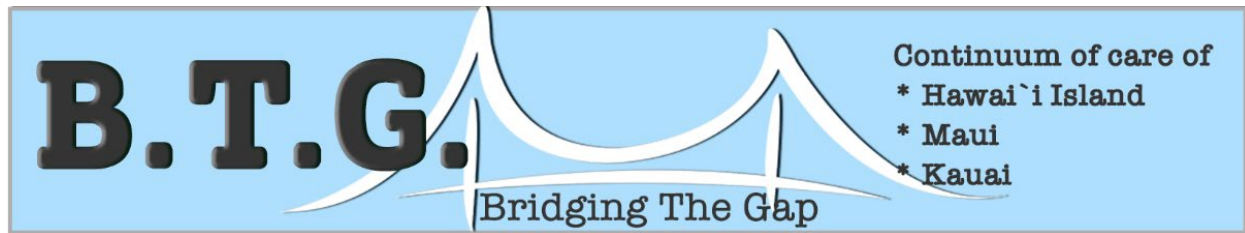
* Kauai

	<p>appendices. Individual revisions will be due back to Beth by August 6.</p> <ul style="list-style-type: none">• Rent Readiness Ruler Form will be forwarded to all members for final review and placement in the appendices. Individual revisions will be due back to Beth by August 6. <p>Will BTG continue to use the VISPDAT assessment?</p> <ul style="list-style-type: none">• Iain retired it five (5) years ago.• There is enough data in the HMIS system to utilize existing data fields for the assessment rather than adopting another form.• Tabled for later discussion. <p>Discussion: giving CES priority to Voucher Holders</p> <ul style="list-style-type: none">• This topic was not discussed.	
Other Discussions	<p>Question from Brandee regarding NI homeless at Queens. Discussion points are listed below.</p> <ul style="list-style-type: none">• Queen's navigator Avery who wants access to HMIS for her clients on Oahu originally from neighbor islands (NI).• Do we want to create a way for NI clients to transition back to home island?• How to fill medical respite beds?• Who approves? Medicaid, insurance providers, HL Services providers.• Not a part of HMIS now, but it could be eventually.• How do you add to the system?• Give them a view only capacity?• Tabled for later discussion. <p>Question about an alleged provider called GO DEHP - Matics Medical Office Services, 2439 S. Keehi Rd.</p> <ul style="list-style-type: none">• Dr. Kelly spoke with a woman from AZ. Med Quest couldn't confirm if providing services on Kauai or Maui. Looking for a client.• Unknown to BTG.	



Project Vision and KLO	<p>Next Steps:</p> <ol style="list-style-type: none"> 1. Give Project Vision CES Access but not until the Access Point Language is finalized in the P&Ps. 2. Alison and Maude met with Joe Campos regarding his role and retraining for Project Vision by Alison. 3. If Joe Campos agrees, training could possibly happen on Aug 27th with PIT Count Training added. 	<p>Follow up:</p> <p>Maude and Alison are waiting to hear back from Joe Campos re confirmation to move forward.</p>
Next Meeting	Next meeting is Wednesday, August 20, 2025 at 1:00 p.m.	
Adjourn	There being no further business, Maude Cumming, Chair, adjourned the meeting at 2:40 p.m.	Maude Cumming, Committee Chair

Respectfully submitted by Beth Murph
 Ka Mana O Na Helu, July 23, 2025



Minutes

Planning & Organizational Development Committee

Wednesday, July 23, 2025 from 2:00-3:00 p.m.

Via Zoom Meeting

Approved August 20, 2025

In Attendance:

Hawaii County	YES YES	Brandee Menino (BTG Chair, CAP VC) Sharon Hirota (County Rep)
Kauai County	YES YES	Makana Kamibayashi (BTG VC, KCA Chair) Farah Aquino (County Rep)
Maui County	YES YES	Maude Cumming (MHA Chair) Sue Sadecki (MHA VC, BTG Secretary)
HMIS LEAD /Collaborative Applicant	YES YES	Carlos Peraro (Ka Mana O Na Helu) Alison Hinazumi (Ka Mana O Na Helu)
Scribe	YES	Beth Murph (Ka Mana O Na Helu)
Guest		

Call to Order	'E Komo Mai! The meeting was called to order at 2:40 p.m. by the Chair.	Makana Kamibayashi, Chair
Review of Minutes	Draft Meeting Minutes from July 1, 2025 were reviewed by the attendees and unanimously approved as written.	Motion to Approve Minutes from 7/1/25: 1 st : Brandee Menino 2 nd : Sue Sadecki All Ayes.
Bridging the Gap Board Planning	Review of Expenditures and Occupancy Report <ul style="list-style-type: none"> • Steadfast Housing <ul style="list-style-type: none"> ○ No updates for Steadfast ○ No physical client transfers from Steadfast until November, to allow funds to be spent down. • Hawaii County SNOFO outreach. <ul style="list-style-type: none"> ○ The March draw was missed. ○ Expect a quarterly draw for Apr-Jun. 	

	<ul style="list-style-type: none"> • Maui <ul style="list-style-type: none"> ○ Reviewing last payment request <p>Planning for August 6, 2025 BTG Meeting</p> <ul style="list-style-type: none"> • HUD TA WORKSHOP <ul style="list-style-type: none"> ○ HUD TA will speak about the Optional HUD TA workshop, his role and how he can assist BTG member providers. ○ For advertising to our members, the application is online and is due Monday, 7/28/25 for community workshops. ○ Forward the email to the CoC members. ○ The workshop participation requires a lot of time. May be most suitable for newer inexperienced providers. <p>BTG Agenda for August 6, 2025</p> <ul style="list-style-type: none"> • Check in • Committee meeting reports • PIT Count Planning • NOFO • GIW • CoC Builds • HUD TA added to State Updates 	
Next Meeting	Next Planning Committee meets on August 20, 2025 at 2:00 p.m.	
Adjourn	There being no further business, the meeting was adjourned at 2:55 p.m. by the Chair. 'A Hui Hou!	Makana Kamibayashi, Chair

Respectfully Submitted by Beth Murph
Ka Mana O Na Helu, July 23, 2025