

**Minutes**

**Data & CES Oversight Committee**

Wednesday, February 4, 2026 from 1:00-2:00 p.m.

Via Zoom Meeting

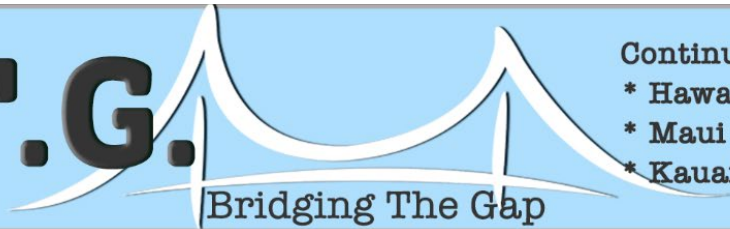
Approved February 24, 2026

In Attendance:

Hawaii County	Yes Yes	Brandee Menino (BTG Chair, CAP VC) Sharon Hirota (County Rep)
Kauai County	Yes No	Makana Kamibayashi (BTG VC, KCA Chair) Farah Aquino (County Rep)
Maui County	Yes Yes	Maude Cumming (MHA Chair) Sue Sadecki (MHA VC, BTG Secretary)
HMIS LEAD /Collaborative Applicant	Yes Yes	Carlos Peraro (Ka Mana O Na Helu) Alison Hinazumi (Ka Mana O Na Helu)
Scribe	Yes	Beth Murph (Ka Mana O Na Helu)
Guest		

Call to Order	'E Komo Mai! Chair, Maude Cumming called the meeting to order at 1:09 p.m.	Maude Cumming, Committee Chair
Review Minutes	Draft Committee Meeting Minutes from September 24, 2025, were reviewed by members and unanimously approved.	<b>Action:</b> Motion to approve minutes as written: 1 <sup>st</sup> : Makana Kamibayashi 2 <sup>nd</sup> : Sue Sadecki
Review Minutes	Draft Committee Meeting Minutes from October 22, 2025, were reviewed by members and unanimously approved.	<b>Action:</b> Motion to approve minutes as written: 1 <sup>st</sup> : Makana Kamibayashi 2 <sup>nd</sup> : Brandee Menino
Mental Health Kokua PATH Project & PATH	<ul style="list-style-type: none"> <li>Discussion around continued HMIS data quality issues for the Mental Health Kokua (MHK) Maui PATH project.</li> <li>DQ issues include large percentage of clients auto-exiting over last 6-12 months, poor data</li> </ul>	<b>Follow Up:</b> KMNH will send an email to Greg, to suspend HMIS access until MHK develops an

# B.T.G.



Bridging The Gap

Continuum of care of

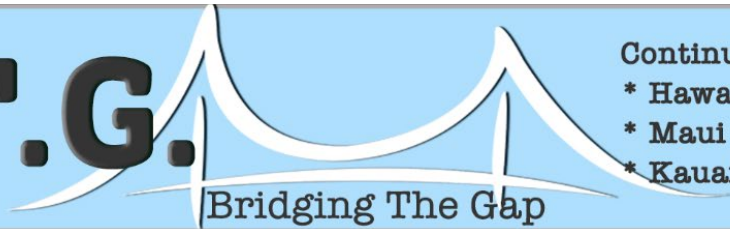
\* Hawai`i Island

\* Maui

\* Kauai

Program in general	<p>quality related to required PATH data collection. This became evident when MHK tried to submit their PATH report only to find that one client was served over the annual grant term. KMNH has provided several trainings to MHK along with monthly emails to try to get MHK to correct these DQ issues.</p> <ul style="list-style-type: none"><li>• What steps can BTG take so that MHK fixes these deficiencies asap?<ul style="list-style-type: none"><li>○ Corrective action plan</li><li>○ Write Policy &amp; Procedures for their use of HMIS</li></ul></li><li>• Larger issue – how is the funder AMHD involved and how is PATH being funded on the neighbor islands? Currently, only the PATH Maui project enters data in the HMIS. How is the PATH program providing mental health services on the neighbor islands?</li></ul>	acceptable Action Plan to correct HMIS data entry quality and timeliness, oversight, exits, and monthly monitoring.
MQD and CIS+, BTG HMIS Collaboration	<p>Background for discussion:</p> <ul style="list-style-type: none"><li>• KMNH/Brandee met with MQD on 1/12/26 to discuss HMIS collaboration for upcoming CIS+ program implementation, which will provide short term rental assistance funds to eligible clients.</li><li>• MQD confirmed that primary interest is the ability for health plans and CIS+ providers to view rental assistance project history and to prevent duplication of short-term rental assistance. MQD group didn't seem to be concerned about general CIS pre or post tenancy data collection or access, or CES access.</li><li>• Per MQD, the State Medicaid program was issued a federal mandate to limit duplication and fraudulent rental assistance payments.</li><li>• Using the HMIS to assist with this process by providing the ability to view permanent housing enrollment history and building additional data collection in the system to capture monthly rental assistance amounts to prevent duplication.</li></ul>	<p><b>Follow Up:</b></p> <p>Carlos will generate a summary report with a household count for HMIS-based housing projects on each island. This could be used to estimate the time it would take for data entry.</p>

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	<ul style="list-style-type: none"> <li>• When asked if the CIS+ providers have been established, Morgan (MedQuest TA) stated that nothing has been operationalized at this point and that providers have not been established. The CIS+ rental asst. awards could be a subset of existing CIS providers or new providers with rental assistance experience. This is important since it is not clear what the health plan's role and responsibility would be if able to access the HMIS. CIS+ providers that enter data in the HMIS would be able to view shared data through existing or updated functionality to prevent duplication and fraudulent rental asst. payments if the PH enrollment history and additional data collection were built out in the system.</li> <li>• Asking for a process to check for duplication. HMIS is not set up for that currently.</li> <li>• HMIS would need to be built out to help prevent duplication and fraudulent rental asst. payments, which would require some or all housing projects to enter monthly rental assistance payments.</li> <li>• Various ideas were discussed on what the build could be. What is the easiest way to do it? Most federal programs require 30% of income.</li> <li>• Discussion will continue at the next meeting.</li> </ul>	
Data Request	<p>Hawaii County Data Request</p> <ul style="list-style-type: none"> <li>• Awaiting more information from Sharon Hirota explaining the end result of the use of the data migrated from the HMIS.</li> </ul>	
CIS	<p>CIS Coordination and Requests</p> <ul style="list-style-type: none"> <li>• Review of the current HMIS Participation Agreement.</li> <li>• Organization's HMIS Policy &amp; Procedures</li> <li>• Discussion about developing a written list of criteria for BTG for next meeting.</li> </ul>	<p><b>Follow Up:</b> KMNH to provide written list of requirements by next meeting.</p>

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Steadfast EHA Clients	Steadfast Eha project on Maui was not funded. FLC asked Steadfast for eligibility documentation and case notes. Sufficient documentation was not received per FLC.	<b>Follow Up:</b> Maude will provide wording for Brandee re: Steadfast clients.  Brandee to reply to EHA transfer email.  Resources: Apply to waitlists for housing with Section 8 and Kipuola ( <a href="https://homeaidhawaii.org/projects/kipuola-kauhale">https://homeaidhawaii.org/projects/kipuola-kauhale</a> )
2026 Meeting Schedule	The annual schedule will be discussed at the next meeting.  Next meeting is Tuesday, February 24, 2026 at 2:00 p.m.	
Adjourn	Chair, Maude Cumming adjourned the meeting at 3:00 p.m.	Maude Cumming, Committee Chair

Respectfully submitted by Beth Murph  
Ka Mana O Na Helu, February 4, 2026