



Minutes

Planning & Organizational Development Committee

Monday, June 4, 2026 from 1:00-2:00 p.m.

Via Zoom Meeting

Approved June 24, 2026

In Attendance:

Hawaii County	Yes No	Brandee Menino (BTG Chair, CAP VC) Sharon Hirota (County Rep)
Kauai County	Yes No	Makana Kamibayashi (BTG VC, KCA Chair) Farah Aquino (County Rep)
Maui County	No Yes Yes	Maude Cumming (MHA Chair) Dr. Ashley Kelly (proxy for Maude Cumming) Sue Sadecki (MHA VC, BTG Secretary)
HMIS LEAD /Collaborative Applicant	No Yes	Carlos Peraro (Ka Mana O Na Helu) Alison Hinazumi (Ka Mana O Na Helu)
Scribe	Yes	Beth Murph (Ka Mana O Na Helu)
Guest		

Call to Order	‘E Komo Mai! The meeting was called to order at 1:06 p.m. by Chair, Makana Kamibayashi.	Makana Kamibayashi, Chair
Review of Minutes	Draft Meeting Minutes from April 22, 2026 were reviewed and approved as written.	Motion to Approve Minutes: 1 st : Dr. Ashley Kelly 2 nd : Sue Sadecki All Ayes.
Update BTG Governance Charter	Governance Charter first review was completed. - Summary of Changes from Makana can be shared with local CoC Chapters. - Discuss New Advisory Board details and candidates - Question: is BTG considered rural? Not Maui?	

	○ Requires one elected official: Joy San Buenaventura, Nadine Nakamura, Tom Cook, Alice Lee ○ Requires one person with lived experience (Beth, HOPE BOD, KHAKE staffer) ○ Les Estrella (Going Home Hawaii) ○ Business: Dave Kurohara, Nimr, Nicole Okana ○ Court: Judge Takase's boss (H), Andrew Martin (Maui) ○ Matrix below allows as many points as possible: Indicate a CoC decision-making governance board representative of the community that includes: - at least 1 person with current or former experience of homelessness (up to 1 point); - at least 3 elected public officials (or 1 elected official if the CoC is in a rural area) (up to 3 points); (4 points for including all of the below, 2 points for a majority of the below.) - a representative of the business community such as a member of a Business Improvement District; - a representative of law enforcement; - a representative of a recovery housing/sober living provider; - a representative from a behavioral or primary health provider such as from a Federally Qualified Health Center (FQHC), Healthcare for the Homeless, or other accessible primary care provider; - a representative of a local workforce development organization or system such as a member of the Development Board, State Workforce Agencies, or American Job Centers; - a representative from a local court system managing Assisted Outpatient Treatment (AOT) and/or other commitment processes; or from specialty courts (e.g., Mental Health Court, Drug Court, Care Court.) ● Standardize an election schedule for Local Chapter Officers ○ Nominations and Elections scheduled for Sep-Oct with vote solidified by December. New officers start Jan. 1. ● Discuss a standard Membership Form and amount for Membership Dues. ○ MHA: \$10 per month (\$120/year) ○ KCA: \$75/year ○ CAP: \$100/year ○ Funds from the membership dues will be useful for sponsoring BTG training events ○ Recommendation for Three (3) Different Levels ▪ Business/Organization (\$100) ▪ Individual (\$50) (no proxy allowed) ▪ Waived ○ Need to standardize a BTG chapter application form ○ Vet the Waiver conditions	
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	○ For local chapters, reps and proxy/alternate named must be on-island. (Oahu reps won't be counted) • Ideas for future BTG Trainings: Tabled																																																																																																																																																																																																																									
Bridging the Gap Board Planning	• Review of Expenditures and Occupancy Report ○ HIHR, FLC, HOPE HI-500 CoC Program Expenditures Report as of 4/30/2026 <table><tr><th>FY</th><th>Grant Number</th><th>Org</th><th>Project Name</th><th>Type</th><th>Funding</th><th>Start Date</th><th>End Date</th><th>**End Date +90</th><th>Authorized</th><th>Disbursed</th><th>% Disbursed</th></tr><tr><td>2022</td><td>H014449C002200</td><td>HIHR</td><td>HIHR - SNOFO PSH</td><td>PSH</td><td>Special</td><td>11/1/2023</td><td>10/31/2026</td><td>1/29/2027</td><td>286,057.00</td><td>174,025.51</td><td>60.8%</td></tr><tr><td>2022</td><td>H014549C002200</td><td>COM</td><td>FLC - SNOFO Maui Street Outreach</td><td>SO</td><td>Special</td><td>11/1/2023</td><td>10/31/2026</td><td>1/29/2027</td><td>195,000.00</td><td>124,282.56</td><td>63.7%</td></tr><tr><td>2022</td><td>H014349C002200</td><td>HOPE</td><td>HOPE - SNOFO Hawaii Street Outreach</td><td>SO</td><td>Special</td><td>12/1/2023</td><td>11/30/2026</td><td>2/28/2027</td><td>1,336,288.00</td><td>925,846.92</td><td>69.3%</td></tr><tr><td>2022</td><td>H014249C002200</td><td>HOPE</td><td>HOPE - SNOFO PSH</td><td>PSH</td><td>Special</td><td>3/1/2025</td><td>2/29/2028</td><td>5/29/2028</td><td>1,488,168.00</td><td>1,188,077.93</td><td>79.8%</td></tr></table> **Grantees have 90 days after the grant end date to finalize drawdowns. This should be taken into account when interpreting the "Months Left" column, which is based on the "End Date". HI-500 CoC Program Occupancy as of 4/30/2026 <table><tr><th>FY</th><th>Grant Number</th><th>Org</th><th>Project Name</th><th>Type</th><th>Funding</th><th>Start Date</th><th>End Date</th><th>Proposed HH Capacity or Total HHs to be Served (from snap app item 48/5A)</th><th>Active HHs or HHs Served since inception per HMIS</th><th>% Capacity Relative to Projected</th><th>100% Deductible Proj (app 3C)</th></tr><tr><td>2024</td><td>H0010L9C002417</td><td>HOPE</td><td>HOPE - Kukul 5+C</td><td>PSH</td><td>Regular</td><td>6/1/2025</td><td>5/31/2026</td><td>44</td><td>38</td><td>86%</td><td>N</td></tr><tr><td>2024</td><td>H0040L9C002410</td><td>FLC</td><td>FLC - Ohana One PSH</td><td>PSH</td><td>Regular</td><td>9/1/2025</td><td>7/31/2026</td><td>49</td><td>53</td><td>108%</td><td>N</td></tr><tr><td>2024</td><td>H010L9C002400</td><td>FLC</td><td>FLC - Kaula Coc RH</td><td>RRH</td><td>Regular</td><td>10/1/2025</td><td>9/30/2026</td><td>5</td><td>9</td><td>180%</td><td>N</td></tr><tr><td>2024</td><td>H0129L9C002403</td><td>HOPE</td><td>HOPE - Hale Kula</td><td>PSH</td><td>Regular</td><td>10/1/2025</td><td>9/30/2026</td><td>18</td><td>17</td><td>94%</td><td>N</td></tr><tr><td>2024</td><td>H0005L9C002413</td><td>HIHR</td><td>HIHR - PSH 1</td><td>PSH</td><td>Regular</td><td>11/1/2025</td><td>10/31/2026</td><td>45</td><td>43</td><td>96%</td><td>N</td></tr><tr><td>2024</td><td>H0078L9C002408</td><td>HOPE</td><td>HOPE - New Start RH</td><td>RRH</td><td>Regular</td><td>12/1/2025</td><td>11/30/2026</td><td>4</td><td>6</td><td>150%</td><td>N</td></tr><tr><td>2024</td><td>H010L9C002400</td><td>HOPE</td><td>HOPE - PSH TBRA</td><td>PSH</td><td>Regular</td><td>1/1/2026</td><td>12/31/2026</td><td>3</td><td>0</td><td>0%</td><td>N</td></tr><tr><td>2025</td><td>H0001L9C002518</td><td>SNOFO</td><td>SNOFO - Kulaiani CoC Funded (Maui)</td><td>PSH</td><td>Regular</td><td>4/1/2026</td><td>3/31/2027</td><td>6</td><td>1</td><td>17%</td><td>N</td></tr><tr><td>2022</td><td>H014449C002200</td><td>HIHR</td><td>HIHR - Special NOFO PSH</td><td>PSH</td><td>Special</td><td>11/1/2023</td><td>10/31/2026</td><td>5</td><td>5</td><td>100%</td><td>N</td></tr><tr><td>2022</td><td>H014349C002200</td><td>COM</td><td>FLC - SNOFO Maui Street Outreach**</td><td>SO</td><td>Special</td><td>11/1/2023</td><td>10/31/2026</td><td>20</td><td>113</td><td>565%</td><td>N</td></tr><tr><td>2022</td><td>H014349C002200</td><td>HOPE</td><td>HOPE - SNOFO Hawaii Street Outreach**</td><td>SO</td><td>Special</td><td>12/1/2023</td><td>11/30/2026</td><td>250</td><td>220</td><td>88%</td><td>N</td></tr><tr><td>2022</td><td>H014249C002200</td><td>HOPE</td><td>HOPE - SNOFO PSH</td><td>PSH</td><td>Special</td><td>3/1/2025</td><td>2/29/2028</td><td>13</td><td>0</td><td>0%</td><td>N</td></tr></table> **Special NOFO Street Outreach project statistics reflect total households to be served over grant term as stated in proposed application, and households served since grant. • Planning for the next BTG Meeting ○ Add CES Oversight: Convenor Report • Agenda for next BTG meeting (Tabled) ○ Two required BTG General Membership Meetings ○ Committee meeting reports ○ PIT Count ○ NOFO	FY	Grant Number	Org	Project Name	Type	Funding	Start Date	End Date	**End Date +90	Authorized	Disbursed	% Disbursed	2022	H014449C002200	HIHR	HIHR - 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Next Meeting	• Next meeting is Wednesday, June 24, 2026 at 2:30 p.m.																																																																																																																																																																																																																									
Adjourn	There being no further business, the meeting was adjourned by the Chair at 2:18. p.m. ‘A Hui Hou!	Makana Kamibayashi, Chair																																																																																																																																																																																																																								

Respectfully submitted by Beth Murph
Ka Mana O Na Helu, June 4, 2026