

# BRIDGING THE GAP

**The Hawaii Neighboring Islands' Continuum of Care (Hawaii, Kauai, Maui)**

**Board of Directors Meeting Minutes**

**May 5th, 2021 – 9am-12pm**

Meeting ID: 422 792 008

Passcode: 2887

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|--------------------------------------|---|
| Hawai'i County:                      | <ol style="list-style-type: none"> <li>1 Brandee Menino, Hope Services Hawaii (BTG Advisory, Chapter Co-Chair)</li> <li>2 Paul Normann, Neighborhood Place of Puna (BTG Vice-Chair, Chapter Co-Chair)</li> <li>3 Sharon Hirota, Hawaii County Rep<br/>Toni Symons, Ulu Wini Resource Ctr</li> </ol> |
| Kaua'i County:                       | <ol style="list-style-type: none"> <li>4 Makana Kamibayashi, Family Life Center (BTG Secretary, Chapter Vice-Chair)</li> <li>5 Melody Lopez, Catholic Charities Hawaii (Chapter Chair)</li> <li>6 Adam Roversi &amp; Ashton Varner, Kauai County Rep</li> </ol>                                     |
| Maui County:                         | <ol style="list-style-type: none"> <li>7 Maude Cumming, Family Life Center (BTG Chair, Chapter Vice-Chair)</li> <li>8 Thelma Akita-Kealoha, Catholic Charities Hawaii (BTG Secretary, Chapter Chair)</li> <li>9 David Nakama, Maui County Rep</li> </ol>  |
| HMIS Lead / Collaborative Applicant: | <ol style="list-style-type: none"> <li>10 Carlos Peraro, Ka Mana O Na Helu<br/>Alison Hinazumi, Ka Mana O Na Helu</li> </ol>  |
| Guests:                              | <p>Harold Brackeen III, (HPO)Homeless Programs Office<br/>Scott Morishige, (GCH)Governor's Coordinator on Homelessness<br/>Beth Murph, (CCH) Hawaii</p>   |
|                                      | 10 Members Present  |

Recorder: Makana Kamibayashi

Agenda Topic	Discussion	Outcome/ Action
<b>Meeting Date</b>	<b>Wednesday 5/5/2021 via Zoom, 9am-12pm</b> Site: <a href="https://us02web.zoom.us/j/422792008">https://us02web.zoom.us/j/422792008</a> Meeting ID: 422 792 008	
<b>Welcome &amp; Housekeeping</b>	<p><b>1. Introductions:</b> BTG Chair Maude Cumming conducted roll call and having determined quorum was met, called the meeting to order at <u>9:02am</u>. Attendees introduced themselves for the record.</p> <p><b>2. Review and approve BTG Meeting Minutes of April 7<sup>th</sup>, 2021.</b> <i>(Minutes emailed to the group 5/5/21 for review)</i></p>	<p><b>1. Quorum Met, Mtg Called to Order @ 9:02am</b></p> <p><b>2. Motion: David N. 2<sup>nd</sup>: Brandee M Vote: 4/7/21 BTG Minutes Approved</b></p>
<b>HPO- Harold Brackeen</b>	<p><b>HMIS Co-Op Agreement with HPO &amp; PIC</b></p> <ul style="list-style-type: none"> <li>• Cathy Betts (AG) is reviewing PIC/HPO Agreement.</li> <li>• Data integration system for both PIC and BTG. Data can be used to monitor contracts, create dashboards, etc. Possible weekly integration.</li> <li>• HPO needs to have agreements between all parties to have this enabled.</li> </ul>	

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	<ul style="list-style-type: none"> <li>• Maude - Q: will this allow statewide reports for HPO. A: only for HPO funded data only. Can explore HMIS to do the larger statewide reports at a later time.</li> <li>• BTG agree to the process</li> <li>• Motion: to approve the process for HPO to have access to program level data for BTG and HMIS</li> <li>• Motion: Brandee M. 2nd: David N. APPROVED</li> <li>• 5<sup>th</sup> Procurement completed.</li> <li>• Please be on time with your contract deadline requirements so that new contracts can be executed in a timely manner.</li> <li>• Last qtr of current contracts, work on budget revisions, please turn in asap and ready for close-out.</li> </ul>	
<p><b>Governor's Coordinator (GCH), Scott Morishige</b></p>	<p><b>2021 Legislative Session Summary</b></p> <ul style="list-style-type: none"> <li>• Intent to Veto Deadline: June 21</li> <li>• Deadline to Sign or Let Become Law: July 6</li> <li>• Key Bills:             <ul style="list-style-type: none"> <li>○ <b>HB200 CD1 (State Budget)</b> - \$14.3M for homeless services in FY22 and FY23 using ARPA funds (\$10.8M for core services, and \$3.5M for Stored Property).</li> <li>○ <b>HB345 SD2 (Assisted Community Treatment)</b> – Mandates appointment of a GAL, and removes the Public Defender from ACT proceedings.</li> <li>○ <b>HB282 CD1 (Minors and Emergency Shelter)</b> – Temporarily expands the conditions under which a minor can enter emergency shelter and allows time for DHS Child Welfare to do longer-term rule changes.</li> <li>○ <b>HB541 CD1 (DOH Working Group)</b> – Enables the Act 263 (2019) working group to identify gaps in services, coordinate funding sources, and establish and identify outcomes for behavioral health and substance abuse services impacting homeless individuals.</li> <li>○ <b>HB1376 CD1 (LL-T, Mediation)</b> – Temporarily amends the Landlord-Tenant code following the end of the eviction moratorium.</li> <li>○ <b>SB1127 SD2 (General Assistance)</b> – Emergency appropriation.</li> </ul> </li> <li>• Other Related Issues – Cheryl will continue to convene a bi-weekly meeting with PIC-BTG advocates starting May 14<sup>th</sup> to work on the following issues during interim:             <ul style="list-style-type: none"> <li>○ Rental Discrimination / Source of Income Discrimination</li> <li>○ Cultural Awareness / Cultural Competency Training</li> </ul> </li> </ul> <p><b>Meetings with USICH / West Coast Cities</b></p> <ul style="list-style-type: none"> <li>• Focus on Unsheltered Homelessness / Encampments             <ul style="list-style-type: none"> <li>○ Learning from San Francisco about Healthy Streets Operation Center model</li> </ul> </li> </ul>	

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	<ul style="list-style-type: none"><li>○ Detailed updates on encampments, and targeting of shelter resources to those in encampments.</li><li>○ Concern about safe zones, and how to break them down once they are established.</li><li>● Katy will follow up with listening session for rural communities (including Hawaii, Kauai, and Maui counties)</li><li>● Met with Salt Lake City and Portland, OR regarding issue of balancing “advocacy/activism” and mainstream homeless services.</li><li>○ Requesting USICH to establish a monthly workgroup for West Coast cities/states to work through these issues.</li></ul> <p><b>Coordination with DOH and Health Plans</b></p> <ul style="list-style-type: none"><li>● Discussed referral process for AMHD/CoC funded Group Homes (e.g. Steadfast)</li><li>● HMIS Data Entry for MHK and need for training.</li><li>● Possibility of HMIS access for DOH and Health Plans?<ul style="list-style-type: none"><li>○ AMHD Staff (Erin Snyder and Yara Sutton)</li><li>○ Ohana CCS (Jennifer Tehotu)</li><li>○ Other Health Plans (HMSA – Marilyn Boutain, Kaiser – Charisse Solomon, Aloha Care – Rhea Nguid, and United – JessieAnn Farias)</li></ul></li><li>● Upcoming Statewide training for Public Health Nurses on how to coordinate with the homelessness services system.</li></ul> <p><b>Ohana Zone Year 3 Evaluation</b></p> <ul style="list-style-type: none"><li>● Heather Henderson site visits in June</li><li>● Recaps of lessons learned<ul style="list-style-type: none"><li>○ Flexibility of funding</li><li>○ Increased partnership with counties</li><li>○ Pairing construction dollars with service dollars (e.g. Huliau, Kealaula at Pua Loke, Kukuiola, etc.).</li></ul></li></ul> <p><b>DOT/DLNR/DHHL Enforcements</b></p> <ul style="list-style-type: none"><li>● <b>Kauai – May 17-28</b><ul style="list-style-type: none"><li>○ Locations e-mailed to outreach providers.</li></ul></li><li>● <b>Maui – June 1-10</b><ul style="list-style-type: none"><li>○ Airport area, across from Maui ocean center, and coastal areas from Mala Wharf to Cut Mountain.</li></ul></li><li>● <b>Hawaii Island</b> – Nothing scheduled at this time.</li></ul> <p>Carlos - Q: What data would they be wanting to view only? Scott - A: will follow up with Med-Quest. Health plan wants to make sure the health plan status in HMIS is correct. Maude - Q: what kind of mutual access would BTG have for Med-Quest data? Scott - A: on Oahu Med-Quest is part of case conferences and that's where they share info.</p>	
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	<p>Brandee - Q: for the healthplans, are they wanting to provide on their own or contract it out?</p> <p>Maude – Q: Can BTG have access to something from health plan providers? Verification of healthplan coverage?</p> <ul style="list-style-type: none"> <li>• Scott to meet with KMNH and Data folks from Med Quest to discuss further.</li> <li>• Scott still following up on trainings for 1147 and 1157 with Med-Quest for BTG</li> </ul>	
<p><b>Committee Reports</b></p>	<ol style="list-style-type: none"> <li>1. Advocacy Committee – Brandee Menino <ul style="list-style-type: none"> <li>• See Scott’s Legislative Session Summary</li> </ul> </li> <li>2. Carlos – KCHA Kauai County Housing Agency (Angela Bresnahan-Emergency Rent Grant Coordinator) Data agreement request wanting ESG-CV Data for Kauai Projects. <ul style="list-style-type: none"> <li>• Kauai County Data only being requested</li> <li>• Received request 5/4/21</li> <li>• \$22 M, applications start 5/10/21 @ KGEFCU (Kauai Government Employees FCU)</li> <li>• Motion to allow BTG to data share ESG-CV report data</li> <li>• Will gather more information from KCHA and return to BTG with draft agreement</li> </ul> </li> </ol>	<p><b>2. Allow BTG to share Kauai ESG-CV assisted client data with KCHA.</b></p> <p><b>Motion: Melody L. 2<sup>nd</sup>: Sharon H.</b></p> <p><b>Vote: APPROVED</b></p>
<p><b>KMNH – Alison Hinazumi &amp; Carlos Peraro</b></p>	<ul style="list-style-type: none"> <li>• <b>CoC Program – Steadfast CAP</b> <ul style="list-style-type: none"> <li>• Issued CAP SHDC states that they can spenddown the \$ but cannot meet the other terms of the CAP.</li> </ul> </li> </ul> <p><b>Kauai PSH:</b></p> <ul style="list-style-type: none"> <li>• First 2 Clients were to be housed by 4/30. To date none have been housed.</li> <li>• SHDC Does not have case managers/staff on island to assist clients. Instead have depended on CCS case managers to take clients to showings, etc.</li> <li>• HUD issued a CAP for SHDC on 5/4/21</li> <li>• Lack of capacity for SHDC, no drawdowns on either program (Kauai: \$0 drawn, Maui: no additional)</li> <li>• \$140k 12/1 contract</li> <li>• Maude - Q: capacity to keep \$ on island?</li> <li>• KMNH to recap with Mark Chandler-HUD regarding options for Kauai project. Will reach back to the BTG Board on HUD’s guidance for options</li> </ul> <p><b>Maui EHA:</b></p> <ul style="list-style-type: none"> <li>• No new draws on EHA Project since last drawdown</li> <li>• KMNH to recap with Mark Chandler-HUD regarding prompt action on CES Referrals (1 client referral 1+ month ago and no intake has been done). Will reach back to the BTG Board on HUD’s guidance for options.</li> </ul> <ul style="list-style-type: none"> <li>• Ad Hoc mtg to be set for next steps</li> <li>• KMNH to draft the corrective action plan</li> </ul>	

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	<ul style="list-style-type: none"> <li>• <b>ESG-CV Update</b> <ul style="list-style-type: none"> <li>• Rd 2 contracts are executed</li> <li>• By next mtg will have ESG-CV 2 dashboards</li> <li>• On track to spend the 20% September deadline</li> <li>• Sharon H. - Q: request to get a scope of work from contracted agencies. Carlos to circle back after approval from HPO</li> </ul> </li> <li>• <b>BTG Website</b> <ul style="list-style-type: none"> <li>• All info updated thru 5/3/21.</li> <li>• Funding Allocation 48% spent-down</li> </ul> </li> <li>• <b>LSA Report</b> <ul style="list-style-type: none"> <li>• Oct 2019 &amp; Sept 2020 LSA reports have been updated</li> <li>• Report provides CoC level data, not provided by County</li> </ul> </li> <li>• <b>HMIS</b> <ul style="list-style-type: none"> <li>• New CL Documents Report available under Agency Admin role</li> <li>• P&amp;P Manual: In the next week will send out draft for revisions to committee members for discussion before being brought back to BTG Board.</li> </ul> </li> <li>• <b>PITC</b> <ul style="list-style-type: none"> <li>• Alison sent out requests from Shelters to complete 2021 report.</li> </ul> </li> <li>• <b>HIC</b> <ul style="list-style-type: none"> <li>• KMNH working on compiling data as well, will circle back with information at next meeting</li> </ul> </li> </ul>	
<p><b>County Updates</b></p>	<ol style="list-style-type: none"> <li>1. <b>Big Island</b> <ul style="list-style-type: none"> <li>• \$21m Emergency Rental Assistance Program. Hawaii Community Lending along with 6 agencies to launch Emergency Rental Assistance program (ERAP). Online: <a href="http://HawaiiCountyERAP.org">HawaiiCountyERAP.org</a> As of today 663 applicants received, 101 approved. Applicants must be below 80% AMI, Preference given to those households with 50% AMI or below.</li> <li>• Sacred Hearts Affordable housing, groundbreaking for the 12 units that will be done by the end of the year. Occupancy is expected October 2021.</li> <li>• Kukui’ula - waiting for grading permit to proceed.</li> </ul> </li> <li>2. <b>Kauai</b> <ul style="list-style-type: none"> <li>• \$22m Emergency Rental Assistance Program. KGEFCU to go live May 10<sup>th</sup>, online.</li> <li>• CES Brochure for KCA and service providers to navigate.</li> <li>• 18 Members of KCA, newest member is Wilcox Hospital.</li> <li>• KCA still building relationship with County in homeless parks</li> <li>• Ahe Group (Developer for new “PUA LOKE” building project in Lihue-Permanent Housing) meeting with KCA wanting to collaborate with BTG for 5 units with Homeless preference. KCA will request that the units be filled with CES Referred participants. Ahe Group reached out to KCA for information on CES and how the system works.</li> <li>• County-Adam R., Re: new “Pua Loke” Building Project</li> </ul> </li> </ol>	

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	<ul style="list-style-type: none"> <li>• On County land</li> <li>• 54 units</li> <li>• Ahe Group developer</li> <li>• County Owner</li> <li>• EAH property management company</li> <li>• HOME, HTF and LITEC(State) Funded</li> <li>• 5 units with Homeless preference</li> <li>• 60% AMI, some for 30% AMI</li> <li>• 3, 4-story buildings</li> <li>• Phased openings. Phase 1 – lease up in July. Last phase expected late November.</li> <li>• PBV (project based vouchers) will be built in to complex as well</li> </ul> <p><b>3. Maui</b></p> <ul style="list-style-type: none"> <li>• \$40m Emergency Rental Assistance Program. CCH granted funds to start mid-April and will contract with MEO for their reach to Molokai and Lanai.</li> <li>• Huli’au OZ Project fully occupied since April 19<sup>th</sup>.             <ul style="list-style-type: none"> <li>• 12 families housed.</li> <li>• Case Management by: FLC</li> <li>• Property Management by: Hale Mahaolu.</li> </ul> </li> <li>• Homeless Commission has been started to look into homeless services and provisions and resources that are working.</li> <li>• WHOW-Project, 23-pallet shelter on County park in Wailuku. FLC assumed in Oct.             <ul style="list-style-type: none"> <li>• 90-days target LOS.</li> <li>• Biggest issue is pets</li> <li>• Strategic plan is to take an entire encampment and move them into pallet-shelter and work them into permanent housing options from there.</li> </ul> </li> <li>• County recently took initiative to clean up a large private property gaining public interest and concern and will be billing the landowner for the clean up.</li> <li>• Maui and Scott to continue conversations regarding USICH and activist groups</li> <li>• MHA Chapter meetings strongly stress “Data”, we refer back to BTG dashboards</li> </ul>	
<p><b>Other Items:</b></p>	<p>Brandee</p> <ul style="list-style-type: none"> <li>• Ask for Information about a real-time data system for service providers to know about bed spaces, etc.</li> <li>• Also Outreach Calendar for coordination of services that could help link clients in need of specific health type outreach services, etc.</li> </ul> <p>Emergency Housing Vouchers</p> <ul style="list-style-type: none"> <li>• PHA Notice 5/5/21</li> <li>• Paul N. will share notice via email</li> </ul>	

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<b>Next Meeting</b>	Wednesday, June 2 <sup>nd</sup> , 2021 9am-12pm via zoom.	
<b>Wrap Up &amp; Adjourn</b>	Meeting adjourned at 12:09 pm	<b>Adjourned @ 12:09 pm</b>

<b>5/5/2021</b>		
<b>HPO seeks approval from BTG Board.</b>	<p><b>HMIS Co-op Agreement</b></p> <ul style="list-style-type: none"> <li>• HPO-Harold Brackeen III email to BTG-Maude C. Re: HMIS Cooperative Agreement (5/5/21 @ 1:30pm)</li> <li>• <b>HPO is seeking approval of the HMIS Cooperative Agreement between BTG and DHS.</b></li> <li>• Co-op Agreement emailed by Maude C. to BTG Board Members with request to review. (5/5 @ 2:32pm)</li> <li>• Motion to approve by: Brandee M. (5/5 @ 3:23pm)</li> <li>• Motion 2<sup>nd</sup> by: David N. (5/5 @ 3:27pm)</li> <li>• Electronic Vote from BTG Board Members due to Chair-Maude C. by COB Thursday, May 6<sup>th</sup>, 2021. (5/5 @ 3:57pm)</li> <li>• 5/7/2021, Electronic votes collected by Chair-Maude C., (9-Ayes, 2-no response) to APPROVE the HMIS Cooperative Agreement between BTG and DHS.</li> <li>• 5/11/2021, BTG-Chair Maude C. reports that a signed copy was forwarded to DHS.</li> </ul>	<p><u><a href="#">Electronic Vote:</a></u></p> <p><b>Approval of the HMIS Cooperative Agreement between BTG &amp; DHS Motion: Brandee M. 2<sup>nd</sup>: David N. Vote: APPROVED</b></p>