



BTG Board Meeting Minutes

Wednesday, June 4th, 2025, from 9:00 am-10:00 am

Join Zoom Meeting

<https://us02web.zoom.us/j/84772434010>

Meeting ID: 847 7243 4010

In Attendance:

Hawai'i County:	1 2 3	Brandee Menino (BTG Chair, CAP Vice-Chair) <i>*No Proxy</i> Paul Normann (CAP Chair) Sharon Hirota (Hawaii County Rep)
Kaua'i County:	4 5 7	Makana Kamibayashi (BTG Vice-Chair, KCA Chair) <i>*Crystal Caday-Bargayo proxy for Kawai Gampon (KCA Vice-Chair)</i> <i>*Pua Rubin proxy for Farah Aquino (Kauai County Rep)</i>
Maui County:	6 8 X	Maude Cumming (MHA Chair) Sue Sadecki (MHA Vice-Chair, BTG Secretary) Chris Kish (Maui County, Department of Human Concerns)
HMIS Lead / Collaborative Applicant:		Carlos Peraro (Ka Mana O Na Helu) Alison Hinazumi (Ka Mana O Na Helu)
<u>Guests:</u>		<i>Clint Tanaka (DHS-HPO)</i> <i>Alana Souza (DHS-MDQ)</i> <i>Amber Nakihei (MHA-FLC)</i> <i>Carlos Palma (CAP-HIHR)</i> <i>Adam Roversi (KCA-KCHA)</i> <i>Emily Schoen (CAP-HOPE)</i>

Members present: 8 of 9 @ AM

Recorder: Sue Sadecki & Makana Kamibayashi

Call to Order	Welcome & Housekeeping <ul style="list-style-type: none"> Establish Quorum Meeting was called to order @ 9:03 AM. <u>8 of 9</u> BTG Board Members are in attendance. 	Brandee Menino BTG Chair, called the meeting to order.
BTG Board	Board Meeting Minutes <ul style="list-style-type: none"> Approve May 7th, 2025 BTG Board Meeting Minutes with revision: 	Action Item: Approval of May 7th, 2025, BTG Board Meeting Minutes with revisions. Motion: Maude Cumming (MHA) Second: Makana

	<p>9 households.</p> <ul style="list-style-type: none"> • RUSH Program is being managed by Ka Hale A Ke Ola and Family Life Center supporting units at Ohana Hope Village. Currently 16 units are filled with 12 households served, and another 20 units to be filled with 15 additional households in the next few weeks. • Outreach is getting started on Kauai, Maui, and Big Island supported by FLC and Hope Services. • Reminder to providers on submitting payment requests monthly as guidance provided by HUD (Housing and Urban Development.) <p>Office of Housing & Homelessness Solutions (OHHS) (No Update)</p>	
<p>Collaborative Applicant & HMIS Lead:</p> <p>Carlos Peraro & Alison Hinazumi</p>	<p>Collaborative Applicant & HMIS Administrator</p> <ul style="list-style-type: none"> • FY 24 grant agreements • Questions about execution, reach out to HUD field office • KMNH-HMIS agreements have been executed • Encourage grantees to review expenditures report. • Several grants have not drawn in a few months, timely draws, please review report. • HIC, PIT requirements due to HUD on 6/13, required of BTG • Will have submitted by deadline. • SHDC has been asked for consent and documents from EHA program • KMNH first meeting with SHDC and HUD. 11 HH's need to be transferred • "CoC NOFO" there were no major updates regarding cuts to grants or projects. Reminder this is a 2-year cycle. (FY 2024) • Review of the "Expenditures Report:" Recommendation to spend down funding and outstanding draws. BTG's responsibility is to track the grants funded. Recommendation given to review monthly versus quarterly. • KMNH is supporting the CoC registration and review process. • <u>Discussion</u>: Proposed Presidential Budget consolidates ESG and CoC but will need Congressional approval. Reminder to stay ahead of contracts, documents and billing. • Language has changed since last year's grant agreement. • Ensure the data is up to date in the system, as this 	<p>Carlos Peraro</p> <p>Alison Hinazumi</p>

	builds the case for funding.	
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BTG COMMITTEE UPDATES Advocacy & Awareness: Paul Normann HMIS Data/CES Oversight: Maude Cumming Planning & Organizational Development: Makana Kamibayashi	<p>Advocacy & Awareness: Paul Normann</p> <ul style="list-style-type: none"> • No updates • Legislature is on vacation • HOPE is hosting <p>HMIS Data/ECS: Maude Cumming</p> <ul style="list-style-type: none"> • No response from Director Yamane, asking for direction of next steps • CES P&P review Defining Access points and responsibilities • Will release draft to BOD once its completed • Adam Q: PVH is officially closing on Maui • Maude A: Yes, they are shutting down. Inquiries on folks enrolled and outcomes for them and when. • HOPE request to add in their new program CCS/SSO in HMIS for tracking. • CCS, high level need. All case management, meds, are the guide for the participant • CIS tasks: not called case management, and concentrates housing needs. • Carlos Q: CIS has a list of providers • Next Monthly Meeting: June 25thth, 1pm-2:00pm • HMIS Access Policy: Committee is actively updating and addressing policies and procedures for CES and supporting HMIS Access requests. <p>Planning & Org Development: Makana Kamibayashi</p> <ul style="list-style-type: none"> • Next committee meeting: June 25th, 2:00pm • Supporting the development and updates of the policies and procedures with HMIS data and access committee. • Reminders: Expenditures, “drawdowns” and billing should be expedited. 	
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BTG LOCAL CHAPTER UPDATES	<p>KCA-Kauai County: No Updates.</p> <p>MHA-Maui County:</p> <ul style="list-style-type: none"> • Training next week with Iain De Jong President of Org Code on Monday, Tuesday and Wednesday. • Wednesday is open to all of Maui Homeless Alliance. • Working through the Homeless Verification process. <p>CAP Hawaii County: No updates.</p>	
ADJOURNMENT	<p>Announcements & Adjourn</p> <ul style="list-style-type: none"> • BTG Board Meeting Adjourned 9:57 AM • Next BTG General Membership Meeting: Wednesday, July 2nd, 2025 at 9am-10am. • Next BTG Board Meeting: Wednesday, July 2nd, 2025 at 10:00am. 	<p>BTG Board Meeting Adjourned: 9:57 am by Brandee Menino, BTG Chair.</p>