

# **BTG Board Meeting Minutes**

Wednesday, June 4th, 2025, from 9:00 am-10:00 am Join Zoom Meeting https://us02web.zoom.us/j/84772434010

Meeting ID: 847 7243 4010

### In Attendance:

Hawaiʻi County:	1 2	Brandee Menino (BTG Chair, CAP Vice-Chair) *No Proxy Paul Normann (CAP Chair)	
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	3	Sharon Hirota (Hawaii County Rep)	
Kaua'i County:	4	Makana Kamibayashi (BTG Vice-Chair, KCA Chair)	
	5	*Crystal Caday-Bargayo proxy for Kawai Gampon (KCA Vice-Chair)	
	7	*Pua Rubin proxy for Farah Aquino (Kauai County Rep)	
Maui County:	6	Maude Cumming (MHA Chair)	
	8	Sue Sadecki (MHA Vice-Chair, BTG Secretary)	
	Х	Chris Kish (Maui County, Department of Human Concerns)	
HMIS Lead /		Carlos Peraro (Ka Mana O Na Helu)	
Collaborative		Alison Hinazumi (Ka Mana O Na Helu)	
Applicant:			
Guests:		Clint Tanaka (DHS-HPO)	
		Alana Souza (DHS-MDQ)	
		Amber Nakihei (MHA-FLC)	
		Carlos Palma (CAP-HIHR)	
		Adam Roversi (KCA-KCHA)	
		Emily Schoen (CAP-HOPE)	
		Members present: 8 of 9 @ AM	
		Recorder: Sue Sadecki & Makana Kamibayashi	

Call to Order	<ul> <li>Welcome &amp; Housekeeping</li> <li>Establish Quorum</li> <li>Meeting was called to order @ 9:03 AM.</li> <li>8 of 9 BTG Board Members are in attendance.</li> </ul>	Brandee Menino BTG Chair, called the meeting to order.
BTG Board	<ul> <li>Board Meeting Minutes</li> <li>Approve May 7<sup>th</sup>, 2025 BTG Board Meeting Minutes with revision:</li> </ul>	Action Item: Approval of May 7 <sup>th</sup> , 2025, BTG Board Meeting Minutes with revisions.
		Motion: Maude Cumming (MHA) Second: Makana

		Kamibayashi (KCA) Vote: APPROVED
State Agencies Update: State Medicaid Jon Fujii, Vic Tolentino &	Update from State Medicaid Office Still attending medical respite meetings MQD steps being taken Reviewing cis forms for edits Actuary work for payments Drafting memo on how Medicaid puts forth their P&P's	MDQ: Alana Souza
Alana Souza  OHS – Homeless  Programs Office (HPO)  Clint Tanaka	Internal steps being taken for public review Brandee Q: Rent assistance discussion: 6 months RA during a 5 years, eligible term. Alana A: scenarios are being reviewed on how they could be implemented. Going to providers for feedback to build p&p. Brandee Q: when Alana: 10/2025 implementation plan due. For roll out 2026 possibly	
	For CIS+, MDQ is in the implementation planning phase of newly approved Medical Respite and Rental Assistance services.  For Medical Respite:  • Engaging with MCO's  • Engaging with National Institute for Medical Respite Care	
	(NIMRC)  • Attending Medical Respite meetings  • Ho'ahu Uhi Malama (Maui Medical respite Hui)  • Hosted by Eleu Zane, Maui Memorial and Shelly Sommerville, HMSA  • Statewide Medical Respite Workgroup - newly revived meeting  • Hosted by Ashley Shearer Queens Medical Center	
	For Rental Assistance:	DHS: Clint Tanaka
	Once the Implementation Protocol (plan) is completed, MQD will submit the plan to CMS by October 2025 for approval before authorizing Medical Respite and Rental Assistance services.	
	<ul> <li>Updates from DHS – Homeless Programs Office (HPO)</li> <li>OHV 29 HH housed via RUSH funding</li> <li>Street outreach up and running on all 3 islands</li> <li>CCH 9 HH's assisted with RRH, No HP funding aided.</li> <li>HOPWA procurement has selected Maui Aids Foundation</li> <li>Payment requests for federal funding.</li> <li>Catholic Charities rapid rehousing program has housed</li> </ul>	

	<ul> <li>9 households.</li> <li>RUSH Program is being managed by Ka Hale A Ke Ola and Family Life Center supporting units at Ohana Hope Village. Currently 16 units are filled with 12 households served, and another 20 units to be filled with 15 additional households in the next few weeks.</li> <li>Outreach is getting started on Kauai, Maui, and Big Island supported by FLC and Hope Services.</li> <li>Reminder to providers on submitting payment requests monthly as guidance provided by HUD (Housing and Urban Development.)</li> </ul>	
	Office of Housing & Homelessness Solutions (OHHS) (No Update)	
Collaborative	Collaborative Applicant & HMIS Administrator Carlos Peraro	
Applicant &	FY 24 grant agreements	
HMIS Lead:	<ul> <li>Questions about execution, reach out to HUD field office</li> </ul> Alison Hinazumi	
Carlos Peraro	KMNH-HMIS agreements have been executed	
&	Encourage grantees to review expenditures report.	
Alison	Several grants have not drawn in a few months, timely	
Hinazumi	draws, please review report.	
	HIC, PIT requirements due to HUD on 6/13, required of	
	BTG	
	Will have submitted by deadline.	
	SHDC has been asked for consent and documents from	
	EHA program	
	KMNH first meeting with SHDC and HUD. 11 HH's need to be transferred	
	"CoC NOFO" there were no major updates regarding	
	cuts to grants or projects. Reminder this is a 2-year	
	cycle. (FY 2024)	
	Review of the "Expenditures Report:" Recommendation	
	to spend down funding and outstanding draws. BTG's	
	responsibility is to track the grants funded.	
	Recommendation given to review monthly versus	
	quarterly.	
	KMNH is supporting the CoC registration and review	
	process.	
	<u>Discussion</u> : Proposed Presidential Budget consolidates	
	ESG and CoC but will need Congressional approval.	
	Reminder to stay ahead of contracts, documents and	
	billing.	
	Language has changed since last year's grant	
	agreement.	
	Ensure the data is up to date in the system, as this	

builds the case for funding.	

# BTG COMMITTEE UPDATES

# Advocacy & Awareness:

### **Paul Normann**

# HMIS Data/CES Oversight: Maude Cumming

# Planning & Organizational Development:

## Makana Kamibayashi

## **Advocacy & Awareness: Paul Normann**

- No updates
- Legislature is on vacation
- HOPE is hosting

### **HMIS Data/ECS: Maude Cumming**

- No response from Director Yamane, asking for direction of next steps
- CES P&P review Defining Access points and responsibilities
- Will release draft to BOD once its completed
- Adam Q: PVH is officially closing on Maui
- Maude A: Yes, they are shutting down. Inquiries on folks enrolled and outcomes for them and when.
- HOPE request to add in their new program CCS/SSO in HMIS for tracking.
- CCS, high level need. All case management, meds, are the guide for the participant
- CIS tasks: not called case management, and concentrates housing needs.
- Carlos Q: CIS has a list of providers
- Next Monthly Meeting: June 25th<sup>th</sup>, 1pm-2:00pm
- HMIS Access Policy: Committee is actively updating and addressing policies and procedures for CES and supporting HMIS Access requests.

#### Planning & Org Development: Makana Kamibayashi

- Next committee meeting: June 25th, 2:00pm
- Supporting the development and updates of the policies and procedures with HMIS data and access committee.
- Reminders: Expenditures, "drawdowns" and billing should be expedited.

BTG LOCAL CHAPTER UPDATES	KCA-Kauai County: No Updates.	
	MHA-Maui County:	
	<ul> <li>Training next week with Iain De Jong President of Org Code on Monday, Tuesday and Wednesday.</li> <li>Wednesday is open to all of Maui Homeless Alliance.</li> <li>Working through the Homeless Verification process.</li> </ul>	
	CAP Hawaii County: No updates.	
ADJOURNMENT	<ul> <li>Announcements &amp; Adjourn</li> <li>BTG Board Meeting Adjourned 9:57 AM</li> <li>Next BTG General Membership Meeting: Wednesday, July 2<sup>nd</sup>, 2025 at 9am-10am.</li> <li>Next BTG Board Meeting: Wednesday, July 2<sup>nd</sup>, 2025 at 10:00am.</li> </ul>	BTG Board Meeting Adjourned: 9:57 am by Brandee Menino, BTG Chair.