

# BRIDGING THE GAP

The Hawaii Neighboring Islands' Continuum of Care (Hawaii, Kauai, Maui)

Board of Directors Meeting Minutes

August 3<sup>rd</sup>, 2022 – 9am-12pm

Meeting ID: 847 7243 4010

Hawai'i County:	1 3 4	Brandee Menino, Hope Services Hawaii (BTG Advisory, Chapter Co-Chair), joined 10:04* Paul Normann, Neighborhood Place of Puna (BTG Vice-Chair, Chapter Co-Chair) <i>joined 10:04am</i> Sharon Hirota, Hawaii County Rep, joined at 9:06* Tony Symons, Uluwini Family Assessment Ctr joined at 9:42am*
Kaua'i County:	5 6 7	Makana Kamibayashi, Family Life Center (BTG Secretary, Chapter Chair) Melody Lopez, Catholic Charities Hawaii (Chapter Treasurer) Ashton Varner, Kauai County Rep (Chapter Vice-Chair)
Maui County:	8 9 10	Maude Cumming, Family Life Center (BTG Chair, Chapter Vice-Chair) Thelma Akita-Kealoha, Catholic Charities Hawaii (BTG Secretary, Chapter Chair) David Nakama, Maui County Rep
HMIS Lead / Collaborative Applicant:		Carlos Peraro, Ka Mana O Na Helu Alison Hinazumi, Ka Mana O Na Helu
Guests:		<ul style="list-style-type: none"> <li>• Scott Morishige (GCH)</li> <li>• Mary Nakooka (KHAKO-Maui-MHA) joined 9:20am</li> <li>• Kirk Schmidt, KHKAO</li> <li>• Dr Kelly, FLC</li> <li>• Adam Roversi joined at 9:14</li> <li>• Naomi Crozier (MHK-Maui-MHA) joined 9:16am</li> <li>• Monique Ibarra (KHAKO-Maui-MHA) joined 9:48am, left 11:31am</li> <li>• Harold Brackeen III</li> </ul> <p>• Members Present: 6 of 10 @ 9:06am, 10 of 10 later in the morning</p> <p style="text-align: right;">• Recorder: T. Akita-Kealoha</p>

Agenda Topic	Discussion	Outcome/ Action
<b>Meeting Date</b>	Wednesday 8/3/2022 via Zoom, 9:03 am-12pm Site: <a href="https://us02web.zoom.us/j/84772434010">https://us02web.zoom.us/j/84772434010</a> Meeting ID: 847 7243 4010	
<b>Welcome &amp; Housekeeping</b>	<p><b>1. Introductions:</b> BTG Chair Maude Cumming conducted roll call and having determined quorum was met, called the meeting to order at 9:0am. Roll call conducted, 6 of 10 members present.</p> <p><b>2. Review and approve BTG 7/6/2022 Meeting Minutes.</b> <i>(Minutes emailed to the group for review)</i></p>	<p>1. Quorum Met, Meeting Called to Order @ 9:03am</p> <p>2. Approval of 7/6/22 BTG Meeting Minutes with revisions Motion: Makana 2<sup>nd</sup>: David Vote: Approved 7/6/22 BTG Minutes</p>
<b>GCH: Scott M.</b>	Has a formal office now, Gov has established an Ofc on Homelessness and Housing Solutions - looking at how to fulfill the task of:	

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	<ul style="list-style-type: none"><li>• HUD mandated, strategy – defer and how to align with CoCs with other processes and other systems,</li><li>• Figure out how to work with CoCs because individuals may need a higher level of care or health need</li><li>• data process to divert those individuals/programs with either DOH/Medquest Divisions</li><li>• tasked with developing and testing innovative solutions – Ohana Zones</li><li>• admin support</li><li>• establish and maintaining a statewide homeless clearing house</li><li>• make data more transparent</li></ul> <p>Changing of staff positions within the office and posting vacancies 2 new laws: Act 287 establishes LL incentives – Hawaii Public Housing Authority (State)</p> <ul style="list-style-type: none"><li>• need to change admin rules</li><li>• Holding fees, until tenant can move in</li><li>• clarify length of time inspection needs to occur, Act 310</li></ul> <p>ACT 310 Income Discrimination law in rental transactions</p> <ul style="list-style-type: none"><li>• Section 8 program for permanent housing programs</li><li>• Goes into effect May 1, 2023</li></ul> <p>Act 57 LL/Tenant code</p> <ul style="list-style-type: none"><li>• expires on August 6 will change from 15 days back to 5 days</li><li>• mediation will no longer be required but will remain an option</li></ul> <p>Advocacy: Supportive Housing Work group meeting – 3<sup>rd</sup> Tuesday of each month @ 10am.</p> <ul style="list-style-type: none"><li>• Next Mtg: 8/16/22 10am-11am, Guest Heather Lyons</li><li>• Presentations: Rob Van Tassell, CCH on housing development for homeless individuals; Audrey Awaya, Pacific Housing Assistance Corp</li></ul> <p>CIS Implementation and medically complex cases – on-going discussions with MQD</p> <ul style="list-style-type: none"><li>• Implementation is still on-going, if you have questions contact GCH office</li><li>• Looking at ways to involve other health care plans earlier in care planning for those with complex needs</li><li>• Cross training with other State agencies – APS (Adult Protective Services), may involve guardianship and/or neglect</li></ul> <p>MEDQUEST (Medicaid waiver) researching:</p> <ul style="list-style-type: none"><li>• Reimbursement for medical respite</li><li>• Reimbursement for street medicine</li></ul>	
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	<p>Development of County and local CoC plans to address homelessness</p> <ul style="list-style-type: none"> <li>• HICH mtg – inventory above and tie together local and state level plans</li> <li>• PIC/City and County of Honolulu to engage in strategic planning to build out local level plans</li> </ul> <p>Changes in GCH due to new administration in 2023</p> <ul style="list-style-type: none"> <li>• Recommending that current staff will stay on (at least potentially til June 30, 2023) but Scott’s position is appointed and his term ends on December 5<sup>th</sup> at 12 noon. Realistically, if my position is not extended, I’ll probably end at the end of November.</li> <li>• Coordinator will be appointed by the Governor and will report directly to the Governor</li> <li>• good step for this office</li> <li>• May ask BTG for support for funding/budget for this office, currently no on-going operating budget for this office</li> </ul>	
<p><b>HPO: Harold Brackeen III</b></p>	<p>HPO has started monthly meetings in July</p> <ul style="list-style-type: none"> <li>• Focused on contracts</li> <li>• Open to suggestions for future topics</li> <li>• Concerns regarding CIS – inform office of challenges/situations, potential duplication of services, exit of services, are household needs being met before exiting – please include HPO/Medquest in discussions</li> </ul> <p>HPO is exploring all options to utilize ESG CV funds</p> <ul style="list-style-type: none"> <li>• Will notify contractors and provide more information the week of August 15 whether current contracts will continue beyond Sept 30<sup>th</sup></li> <li>• Program did not meet 50% goal</li> <li>• If contracts do not continue, will decide how to best use the remaining funds moving forward (10/1/22)</li> <li>• Please be up to date with invoices, some providers are months behind in invoicing – unsure what is remaining in funds</li> <li>• Be in compliance with HUD contracts, invoices</li> </ul>	
<p><b>HAW Conference &amp; Awareness: Brandee M.</b></p>	<ul style="list-style-type: none"> <li>• Save the Date Friday, 11/18/2022 Koolau Ballroom (1<sup>st</sup> Presbyterian Church) in person</li> <li>• Theme: “Aloha Mai Kakou (Welcome Home)”, no flyer yet</li> <li>• Finland trying to coordinate an affordable housing day/session or open forum 11/17/22 and possibly presenting at the conference – inviting developers, practices (especially with youth and young adults) etc. Securing funding for this to bring the delegation out to Hawaii</li> <li>• Registration in the chat: <a href="https://www.partnersincareoahu.org/2022-conf">https://www.partnersincareoahu.org/2022-conf</a></li> <li>•</li> </ul>	
<p><b>Committee Reports:</b></p>		

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<b>Advocacy: Brandee</b>		
<b>HMIS Data Committee: Carlos</b>	<p>MOU between BTG/DOE executed have document</p> <ul style="list-style-type: none"> <li>• Will send to BTG board</li> <li>• Operationalize duties and responsibilities/goals in the document</li> <li>• Will help families achieve educational outcomes</li> <li>• Will help with both NOFO applications in securing extra points</li> </ul>	
<b>KMNH-Ka Mana O Na Helu</b>	<p>HUD EHV</p> <ul style="list-style-type: none"> <li>• Making good progress, getting referrals from agencies</li> <li>• Nationally over 40%</li> <li>• Statewide 27%</li> <li>• Maui 30.26 %</li> <li>• Kauai 28.57%</li> <li>• Hawaii County 20%</li> <li>• Need completed HMIS enrollment forms (missing 40 forms) from the counties (huge part of the monthly monitoring reports)</li> <li>• EHV policies and agreements – are not posted on BTG website, usually MOUs are not posted on website</li> <li>• These vouchers could possibly be taken away if not utilized soon</li> </ul> <p>ESG CV Update:</p> <ul style="list-style-type: none"> <li>• Reminders to operate contracts as currently enforced</li> <li>• Caught up to April (4.4 and received May added another \$180,000) – 4.8 through June</li> </ul> <p>Special NOFO Discussion:</p> <ul style="list-style-type: none"> <li>• KMNH did get commitment through Weinberg Foundation</li> <li>• Will be posted to BTG website</li> <li>• Currently working on RFP (end of next week) as soon as completed, timelines/deadlines will be in the actual RFP</li> <li>• Will send to local chapter chairs to disseminate to all members as a courtesy not a requirement, each organization needs to be on top of NOFOs</li> <li>• Thank you to KMNH to help share this information so counties can build capacity and expand services, include more organizations in getting funding and checking website</li> <li>• Opportunities for project applicants to go after small HUD grants to get know the process</li> <li>• Available for local chapter meetings to educate and help build capacity within the islands</li> <li>• Due to Oct 20, 2022</li> </ul> <p>Regular NOFO</p> <ul style="list-style-type: none"> <li>• Came out on Monday</li> <li>• Abbreviated timeline</li> <li>• Due to HUD on September 30 before special NOFO</li> <li>• Not sure when completed applications are due</li> <li>• Don't anticipate a lot of changes</li> </ul>	

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	<ul style="list-style-type: none"> <li>• BTG and CoC local Chapters need to respond to requests for information from KMNH during the application process</li> <li>• Need to have discussions for the next NOFO after the completion of this one</li> </ul> <p>BTG Website/HMIS Report:</p> <ul style="list-style-type: none"> <li>• Updated through June on website</li> <li>• Length of stay report – pg 3 (identifies persons who have exited) and pg 5 (stayers), 5 point summary – ES/TH projects showing high lengths of stay impacts BTG performance and may jeopardize points and getting awarded new projects, encouraging providers to identify different steps to discharge clients to housing or other projects eligible for</li> <li>• Challenges/Strategies (Paul) due to staff turnover, high needs, changing supervision model – concrete deliverables; training around assertive engagement; looking at entire process; up the intensity of engagement; update housing plan at each encounter</li> <li>• (Maude) virtual meetings are now starting to be done in person, many of the clients are PSH clients and in need of mental health assessments; housing units were not available especially in the last 6 months all add to challenges and possible] longer lengths of stay</li> <li>• (Brandee/Sharon) more difficult to find affordable homes in the community; working with chronically homeless; pilot project that allows \$2000 upfront bonus to LLs that enter in to one year lease agreement (Section 8/EHV incentives) – looking at starting this with other Section 8 vouchers</li> <li>• (Kauai/Ashton) LL incentives for EHV – \$1000 – first year, 2<sup>nd</sup> year \$500</li> </ul> <p>P &amp; P's:</p> <ul style="list-style-type: none"> <li>• Back burner while trying to get NOFO RFPs out the door</li> </ul>	
<b>Island Chapter Activities</b>	<p>Hawaii County</p> <p>(See attached from Makana's notes)</p>	
<b>Next Steps:</b>	<ul style="list-style-type: none"> <li>•</li> </ul>	
<b>Adjournment:</b>	<p>Meeting adjourned @</p>	<a href="#">Adjourn</a>
<b>Next Meeting:</b>	<p>Next BTG Meeting,</p> <ul style="list-style-type: none"> <li>• Wednesday, 9/7/2022</li> <li>• 9am-12pm, via zoom</li> </ul>	