

BRIDGING THE GAP

The Hawaii Neighboring Islands' Continuum of Care (Hawaii, Kauai, Maui)

Board of Directors Meeting Minutes

Sept. 7th, 2022 – 9am-12pm

Meeting ID: 847 7243 4010

Hawai'i County:	1 9 2 3	Brandee Menino, Hope Services Hawaii (BTG Advisory, Chapter Co-Chair) Paul Normann, Neighborhood Place of Puna (BTG Vice-Chair, Chapter Co-Chair) <i>joined 9:13am</i> Sharon Hirota, Hawaii County Rep Tony Symons, Uluwini Family Assessment Ctr
Kaua'i County:	4 5 X	Makana Kamibayashi, Family Life Center (BTG Co-Secretary, Chapter Chair) Melody Lopez, Catholic Charities Hawaii (Chapter Treasurer) Ashton Varner, Kauai County Rep (Chapter Vice-Chair)
Maui County:	6 8 7	Maude Cumming, Family Life Center (BTG Chair, Chapter Vice-Chair) Thelma Akita-Kealoha, Catholic Charities Hawaii (BTG Co-Secretary, Chapter Chair) <i>joined 9:12am</i> Christopher Kish <i>proxy for David Nakama</i> , Maui County Rep
HMIS Lead / Collaborative Applicant:		Carlos Peraro, Ka Mana O Na Helu Alison Hinazumi, Ka Mana O Na Helu <i>joined @ 9:21am</i>
Guests:		<ul style="list-style-type: none"> • Scott Morishige (OHHS) • Harold Brackeen III (HPO) • Mary Nakooka (KHAKO-Maui-MHA) • Kurt Schmidt (KHAKO-Maui-MHA) • Chris Molina (LT-Kauai-KCA) • Dr. Kelly (FLC-Maui-MHA) • Dorene Pacheco (MHK-Maui-MHA) • Naomi Crozier (MHK-Maui-MHA) • Monique Ibarra (KHAKO-Maui-MHA) <i>joined @ 9:18am</i> • Members Present: 7 of 10 @ 9:03am <li style="text-align: right;">• Recorder: M. Kamibayashi

Agenda Topic	Discussion	Outcome/ Action
Meeting Date	Wednesday 9/7/2022 via Zoom, 9am-12pm Site: https://us02web.zoom.us/j/84772434010 Meeting ID: 847 7243 4010	
Welcome & Housekeeping	<p>1. Introductions: BTG Chair Maude Cumming conducted roll call and having determined quorum was met, called the meeting to order at 9:03am. Roll call conducted, 7 of 10 members present.</p> <p>2. Review and approve BTG 8/3/2022 Meeting Minutes. (<i>Minutes emailed to the group 9/6/22 for review</i>)</p>	<p>1. Quorum Met, Meeting Called to Order @ 9:03am</p> <p>2. Approval of 8/3/22 BTG Meeting Minutes with revisions Motion: Sharon H. 2nd: Brandee M. Vote: Approved 8/3/22 BTG Minutes</p>
GCH: Scott M.	<ul style="list-style-type: none"> • HICH meeting is on 9/19/22, 10 a.m. – 12 p.m., and will include updates from the two CoCs on Emergency Housing Vouchers (EHVs), 	

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	<p>as well as updates on awareness efforts and (hopefully) release of a report on non-traditional housing units.</p> <ul style="list-style-type: none"> • Next Supportive Housing Work Group Meeting is 9/20/22 from 10 a.m. – 11 a.m. <ul style="list-style-type: none"> ○ In preparation for this, we would like to get feedback from homeless providers in BTG and the island chapters on the general estimates by CSH for supportive housing in the homeless population. You can provide input on the Homeless Sub-Group Jamboard linked here, and we will also be sending out an e-mail following this meeting. ○ Between last meeting and this, we have been convening smaller group discussions with different sub-populations: <ul style="list-style-type: none"> ▪ Substance Use (meeting is today 9/7 at 3 p.m.) ▪ Transition Age Youth ▪ Re-entry from Jail / Prison ▪ Mental Health ▪ Veteran Population ▪ Intellectual and Developmental Disabilities ▪ Aging (Meets 9/12 from 9-10 a.m.) • PIC and BTG Advocacy Meeting is on 9/23 from 12-1 p.m. <ul style="list-style-type: none"> ○ Starting to look at potential priorities for 2023 legislative session. ○ Any suggestions? • Monthly Webinar is 9/26 from 12-1 p.m. <ul style="list-style-type: none"> ○ TOPIC: Seniors/Aging, featuring presentations from Elderly Affairs Division and APS. • Community Integration Services (CIS) <ul style="list-style-type: none"> ○ Please continue to contact HPO and Med-QUEST with any questions/concerns. <p>-Supportive housing:</p> <ul style="list-style-type: none"> • Housing and supports for chronically homeless population (HUD) • Permanent supportive housing for individuals who are not homeless 	
<p>HPO-Homeless Programs Office – Harold Brackeen III</p>	<ul style="list-style-type: none"> • New data system is a work in progress • Participant listings have been shared • Next will be activity reports • The State purchased a CaseWorthy software system to migrate PIC & BTG’s data 	
<p>Advocacy/Awareness Committee – Brandee Menino</p>	<ul style="list-style-type: none"> • Next PIC/BTG Mtg is on 9/26 12-1pm • Working with PIC and HiHAC to leverage the 1-day HAW Conference in November. • Housing Solutions Conference for other events happening that same week. 	

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	<ul style="list-style-type: none"> • Hawaii Island hosting an event on 11/15-16 	
CES Oversight Committee	<ul style="list-style-type: none"> • No updates to report at this time 	
HMIS Data Committee: Carlos	<ul style="list-style-type: none"> • See updates below 	
KMNH-Ka Mana O Na Helu	<p>HUD EHV</p> <ul style="list-style-type: none"> • Any referrals made will be completed by the end of this week. • Be sure to include documents that are necessary. <p>ESG CV Update:</p> <ul style="list-style-type: none"> • Per HPO the current contracts will end as contracted. • Programs will be notified individually <p>Special NOFO Discussion:</p> <ul style="list-style-type: none"> • Thank you for responding to emails requesting narrative responses for each local chapter, island, and agency • Once the regular NOFO is completed will concentrate on the Special NOFO completion and meeting the 10/20 HUD deadline <p>NOFO:</p> <ul style="list-style-type: none"> • On schedule to complete and meet the 9/20 deadline to HUD <p>BTG Website:</p> <ul style="list-style-type: none"> • Dashboard data • Monitoring report for July • CES report for August • Working on a few more data dashboards upcoming before end of year. <p>P & P's:</p> <ul style="list-style-type: none"> • No updates at this time, will continue updates in the next few months 	
Updates:	<p>Hawaii:</p> <ul style="list-style-type: none"> • Sept 20 presenting a report to County Council for homeless reduction <p>Kauai:</p> <p>KCA events on Kauai for Hunger and Homeless Awareness</p> <ul style="list-style-type: none"> • Nov 14 – Mayor’s Proclamation • Nov 14 – KCA HAW Sign Waving • Project Housing Connect (2 locations) <ul style="list-style-type: none"> • Nov 16 – Westside • Nov 17 – Central 	

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	<ul style="list-style-type: none"> KCA By-Laws being revised to align with BTG and to promote new member interest <p>Maui:</p> <ul style="list-style-type: none"> FLC Outreach worker of 11 years passed away 	
Adjournment:	Meeting adjourned @ 9:46am	Adjourn 9:46am
Next Meeting:	<p>Next BTG Meeting,</p> <ul style="list-style-type: none"> Wednesday, 8/3/2022 9am-12pm, via zoom 	

<p>9/19/2022, 11:25am via electronic email: Chair, Maude Cumming</p>	<p>Maude emailed the BTG Board requesting comment and additions to revise the BTG Governance regarding Non-Discrimination Language.</p> <p><i>Current BTG Governance Non-Discrimination Language:</i> <i>BTG does not and shall not discriminate on the basis of race, color, religion, creed, gender, gender expression, age, national origin, disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, selection of board members, local BTG members, volunteers and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all BTG leaders, members, volunteers, subcontractors, vendors, and clients.</i> <i>BTG will not discriminate and will take affirmative action measures to ensure against discrimination in membership recruitment, advertisements for membership and conditions of membership against any member or nominee on the bases of race, color, gender, national origin, age, religion, creed, disability, veteran's status, sexual orientation, gender identity or gender expression</i></p> <p><i>Amended BTG Governance Charter Anti-Discrimination Policy:</i> <u><i>Anti-Discrimination</i></u> <i>BTG and associated organizations will not discriminate on the basis of race, color, creed, religion, ancestry, national origin, military status, sex, sexual orientation, disability or handicap, age, or marital/familial status, in any of its activities or operations. Activities and operations include, but are not limited to, selection of board members, local chapter members, volunteers and vendors, and provision of services. BTG and associated organizations are committed to providing an inclusive and welcoming environment for all leaders, members, volunteers, subcontractors, vendors, and clients.</i></p> <p><i>BTG and associated organizations will not discriminate and will take affirmative action measures to ensure against discrimination in membership recruitment, advertisements for membership, and conditions of membership against any member or nominee on the basis of race, color, creed, religion, ancestry, national origin, military status, sex, sexual orientation, disability or handicap, age, or marital/familial status. BTG shall make known that the assistance and services its member organizations provide are available on a nondiscriminatory basis, and will ensure that all citizens, including citizens with limited English proficiency, have equal access to information.</i></p>	<p>9/21/2022 @ 9:04am via electronic email: Motion to accept the amended BTG Governance Charter Anti-Discriminatory Policy as provided.</p> <p>Motion: Thelma AK @ 9:04am 2nd: Melody L @ 9:08am</p> <p>Chair called for an electronic vote from BTG Board @ 9:14am. Electronic responses due 9/21/2022 by 4:30pm.</p> <p>VOTE APPROVED: 9 Aye, 1 NR</p> <p><u>Aye Responses:</u> Thelma AK Melody L Maude C Toni S Sharon H Makana K Ashton V Paul N Brandee M</p>
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Fair Housing

Any housing (including emergency and transitional shelters, or bridge housing) or housing services offered shall be made available without discrimination based on race, color, creed, religion, ancestry, national origin, military status, sex, sexual orientation, disability or handicap, age, or marital/ familial status, or on any basis prohibited by State law, in accordance with fair housing laws. In providing support services and financial assistance for re-housing, the subrecipient shall not discriminate against a rental applicant because he or she receives a direct rental subsidy, such as a Section 8 voucher or HOME tenant-based rental assistance (TBRA). In addition, BTG acknowledges that the following fair housing and nondiscrimination laws apply to its provision of housing or housing services: Title VIII of the Civil Rights Act of 1968 (Fair Housing Act), Title VI of the Civil Rights Act of 1964; The Age Discrimination Act of 1975; Executive Orders 11063 and 12259 – Equal Opportunity in Housing; American with Disabilities Act (ADA). BTG agrees to comply with all applicable provisions of these statutes and rules.

Faith-Based Activities

BTG and associated organizations:

1. Shall not discriminate against any applicant/program participant based on religion and will not limit such assistance or give preference to persons based on religion.
2. Shall provide no religious instruction or counseling, conduct no religious worship or service, engage in no religious proselytizing, and exert no other religious influence in the provision of programs or services funded under agreements which prohibit such activities. If the agency conducts such activities, the activities must be offered separately in time and location from the programs or services funded under agreements which prohibit such activities. Participation must be strictly voluntary for the beneficiaries of the programs or services.

Non-Compliance with BTG's Anti-Discrimination Policies

Depending on the severity and/or number of registered complaints, non-compliance may result in sanctions against the applicable service provider, including, but not limited to:

1. Requiring further staff education including regulations against discrimination, the State's discrimination complaint process, fair housing, language access, and other accommodations.
2. Recommendation to funders to initiate program monitoring; delay payment of invoices until the non-compliance issue is resolved; re-allocate remaining funds; and/or documentation of non-compliance for subsequent evaluation of grant applications.

BTG will review and update the above anti-discrimination policies annually or as necessary based on stakeholder and provider feedback.