

BRIDGING THE GAP

**The Hawaii Neighboring Islands’ Continuum of Care (Hawaii, Kauai, Maui)
Board of Directors Meeting Minutes
January 6, 2021 – 9am-12pm
ZOOM Mtg.**

- Attendees:**
- Hawai'i County: Brandee Menino, Hope Services Hawaii (BTG Chair)
Paul Normann, Neighborhood Place of Puna (Chapter Chair)
Sharon Hirota, County of Hawaii
Toni Symons, Hawaii RISE
 - Kaua'i County: Makana Kamibayashi, Family Life Center (Chapter Vice Chair, BTG Vice Chair)
Melody Lopez, Catholic Charities Hawaii (Chapter Chair, BTG Secretary)
Ashton Varner, County of Kauai
Adam Roversi, County of Kauai
 - Maui County: Maude Cumming, Family Life Center (BTG Past Chair)
David Nakama, County of Maui
Thelma Akita-Kealoha, Catholic Charities Hawaii (Chapter Chair)
 - HMIS Lead/CA: Carlos Peraro, Ka Mana O Na Helu
Alison Hinazumi, Ka Mana O Na Helu
 - Guests: Scott Morishige & Emma Grochowsky, Governor’s Coordinator on Homelessness
Elizabeth Murph, Catholic Charities Hawaii
- Members Absent: Monique Ibarra, Ka Hale A Ke Ola (Maui Chapter Vice-Chair)
- Recorders: Melody Lopez & Makana Kamibayashi

Agenda Topic	Discussion	Outcome/ Action
Meeting date	Wednesday 1/6/2021 via ZOOM 9am-12pm	
Welcome & Housekeeping	1. Introductions: BTG Chair Brandee Menino conducted roll call and having determined quorum was met, called the meeting to order at 9:08am. Attendees introduced themselves for the record. 2. Review and approve meeting minutes of December 5, 2020. 3. Ratification of email vote to approve reallocation of ESG funds back to Hawaii County.	1. Quorum Met 2. Motion: Paul 2 nd : Sharon Vote: Dec Minutes Approved 3. Motion: Paul 2 nd : Maude Vote: Approved
CoC Board Leadership	Affirm BTG Board Representatives for 2021 Hawaii: Co-Chairs-Paul Normann and Brandee Menino County Rep-Sharon Hirota	

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	<p>Maui: Chair-Thelma Akita-Kealoha Vice Chair-Maude Cumming County Rep- David Nakama</p> <p>Kauai: Chair-Melody Lopez Vice Chair-Makana Kamibayashi County Rep-Ashton Varner</p> <p>Nominations for BTG Board leadership, term 2/1/2021 thru 1/31/2023 Vote on new BTG Leadership Chair: Maude Cumming Vice Chair: Paul Normann Past Chair: Brandee Menino Secretaries: Makana Kamibayashi and Thelma Akita-Kealoha Formerly homeless/lived experience: Toni Symons</p> <p><u>Establish Committee Chairs:</u> CES Co-Chairs: David Nakama and Sharon Hirota Members: Toni Symons, Makana Kamibayashi Advocacy & Awareness Chair: Ashton Varner Members: Thelma Akita-Kealoha, Paul Normann, Sharon Hirota HMIS Data: Carlos Peraro Members: Makana Kamibayashi, Melody Lopez, Toni Symons, Brandee Menino, Maude Cumming Planning Co-Chairs: Alison Hinazumi and Melody Lopez Members: all BTG</p> <p>Effective term February 1 2021-January 31, 2023</p>	<p>Motion: Paul 2nd: Makana Vote for Approval of 2021-2023 BTG Leadership: Approved</p>
<p>Ka Mana O Na Helu – Alison Hinazumi & Carlos Peraro</p>	<ol style="list-style-type: none"> 1. ESG CV Round 1 update <ol style="list-style-type: none"> a. Report send 1/5/21 via email b. 9% spent 2. ESG CV Round 2 update 3. CoC Program Expenditures Report 4. 2021 Point in Time Count <ol style="list-style-type: none"> a. Brandee will send a letter responding to HUD regarding exemption of PIT count for 2021. 5. Planning for 2022 Point in Time Count Report <ol style="list-style-type: none"> a. Early start/Research 6. Planning for COVID-19 Testing & Results in HMIS 	

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Committee Reports	<ol style="list-style-type: none"> 1. HMIS Data Committee – Maude Cumming 2. Advocacy/Awareness Committee – Monique Ibarra & Paul Normann 	
Governor's Coordinator Updates – Scott Morishige	<ol style="list-style-type: none"> 1. C&C of Honolulu new administration 2. Homeless Summit 1/13/21 <ol style="list-style-type: none"> a. Scott to get presenters together to prepare 3. Advocacy & Awareness aligning messaging statewide <ol style="list-style-type: none"> a. Ashton and Scott to meet separately to f/u 4. RAMP-HHFDC 5. DHHL Program for those on waitlist 	
2021 Homeless Summit	2021 Homelessness Summit Presentation – Brandee Menino <ol style="list-style-type: none"> 1. Affirm data and info to share 2. Scheduled for Wednesday, January 13 (9-10am) 	
Next Steps	<ul style="list-style-type: none"> • Tracking data on all funds available to limit duplication, especially homeless prevention. • Data on ethnicities and household composition 	
Action Item	<ul style="list-style-type: none"> • FLC will require document ready prior to accepting client's CES referral for rapid re-housing programs. 	Motioned: Maude 2nd : Toni Vote: Approved
Next Agenda	Agenda items to be sent to Maude before next meeting.	
Next Meeting	Monthly meetings on the first Wednesday's 9am-12pm via Zoom. <ul style="list-style-type: none"> • Wednesday, February 3, 2021 	Monthly BTG Meetings will be 1st Wednesdays 9am-12pm, via Zoom
Wrap Up & Adjourn	Meeting adjourned at 12:02 pm	