

KA MANA O NA HELU

**Bridging the Gap (HI-500 CoC)
FY2021 Continuum of Care Program Competition**

Request for Proposals (RFP)

Release Date: September 24, 2021
Proposals shall be received up to 5:00 P.M. (HST) on October 14, 2021
Direct Questions Related to this RFP to:
Carlos Peraro
Phone: (808) 429-6941
Email: carlos@kamanaonahelu.org

Section 1: Administrative Overview

CoC Program Description

The Continuum of Care (CoC) Program (24 CFR part 578) is designed to promote a community-wide commitment to the goal of ending homelessness; to provide funding for efforts by nonprofit providers, states, Indian Tribes or tribally designated housing entities, and local governments to quickly rehouse homeless individuals, families, persons fleeing domestic violence, dating violence, sexual assault, and stalking, and youth while minimizing the trauma and dislocation caused by homelessness; to promote access to and effective utilization of mainstream programs by homeless individuals and families; and to optimize self-sufficiency among those experiencing homelessness.

The CoC Program awards funding annually based on a competitive process. Grant awards are made to recipient organizations that operate housing and services for persons experiencing homelessness and to recipient organizations that represent a CoC and conduct planning activities.

Ka Mana O Na Helu (KMNH), as the Collaborative Applicant for Bridging the Gap CoC (BTG), seeks new and renewal project applications from eligible Project Applicants under this RFP to provide permanent housing and supportive services to persons experiencing homelessness in alignment with the Notice of Funding Opportunity (NOFO) for FY2021 Continuum of Care Competition (FR-6500-N-25). Selected applicants will be included in Bridging the Gap's federal grant application for funds under the U.S. Department of Housing and Urban Development's (HUD) CoC Program competition. KMNH is the Collaborative Applicant for BTG and is responsible for the submission of BTG's Consolidated Application on behalf of the Neighbor Islands. This RFP solicitation is for services to be provided on Kauai, Maui, or Hawaii counties.

Prospective Project Applicants are charged with the presumptive knowledge of, and compliance with, all requirements of the cited authorities. Project Applicants should read through the FY2021 CoC Program Competition Notice of Funding Opportunity (NOFO) in its entirety in conjunction with the CoC Program Interim Rule (24 CFR Part 578) to ensure a comprehensive understanding of CoC Program requirements. **The FY2021 CoC Program Competition NOFO can be found here:**

https://www.hud.gov/sites/dfiles/SPM/documents/FY21_Continuum_of_Care_Competition.pdf

Application(s) Submission Deadline

New and renewal project applications for the FY2021 CoC Program Competition will be received via email until 5:00 PM Hawaii Standard Time (HST) on Thursday, October 14, 2021. NO EXCEPTIONS SHALL BE MADE. A proposal for which the electronic PDF copy is not received by the proposal submission deadline shall be considered incomplete and SHALL NOT BE ACCEPTED for consideration. Proposals must be delivered in PDF format only, with all required forms and attachments as stated in Section 3 of this RFP, and delivered via email to both Carlos Peraro and Alison Hinazumi at the following email addresses: carlos@kamanaonahelu.org; alison@kamanaonahelu.org.

The Applicant bears full responsibility for the submission of the electronic copy of the proposal in PDF format including ensuring it is complete, correctly formatted, and submitted on time. The Applicant assumes all risk that the proposal submission may not be readable by KMNH.

Procurement Timetable

Note that the procurement timetable below represents the best estimated schedule. If an activity on this schedule is delayed, the rest of the schedule will likely be shifted by the same number of days. Contract start dates are contingent on HUD funding announcements for both new and renewal projects that are awarded in the FY2021 CoC Program Competition.

<u>Activity</u>	<u>Scheduled Date</u>
Public Notice Announcing RFP	Fri, Sep. 24, 2021
NOFO Informational Meeting	Wed, Sep. 29, 2021
Proposal submittal deadline	Thu, Oct. 14, 2021; 5:00 PM HST
Proposal evaluation period	Fri, Oct. 15, 2021 to Thu, Oct. 21, 2021
Notice of Project Selection	Mon, Oct. 25, 2021
Final Consolidated Application posted to KMNH website	Thu, Nov 11, 2021

Eligible Project Applicants

Eligible project applicants for the CoC Program are identified in Section V.A of the FY2021 NOFO. For-profit entities are ineligible, and applications submitted from these entities will not be reviewed. Project applicants must comply with all rules and regulations set forth in Section V.B of the FY2021 NOFO. New and renewal applicants are required to submit proof of DUNS Number and SAM Registration as part of the proposal submission.

RFP Point of Contact

KMNH is responsible for overseeing this RFP solicitation and the Consolidated Application submission on behalf of BTG. From the release date of this RFP until the proposal submittal deadline, any inquiries and requests shall be directed to the point-of-contact below. Inquiries can include questions related to application completion or setup in e-snaps, as well as any HMIS-related technical questions.

Mr. Carlos Peraro, Director of Operations
 Phone: (808) 429-6941
 Email: carlos@kamanaonahelu.org

RFP Organization

This RFP contains the following sections:

- **Section 1: Administrative Overview**
Provides Project Applicants with an overview of the procurement process.
- **Section 2: Service Specifications**
Provides Project Applicants with a general description of the tasks to be performed, delineates provider responsibilities, and defines deliverables.
- **Section 3: Proposal Application Requirements**
Describes the required format and content for new and renewal proposal application submissions.
- **Section 4: Proposal Evaluation Criteria**
Describes how new and renewal proposals will be evaluated.

E-snaps: HUD's CoC Program Applications and Grants Management System

HUD requires the electronic submission of new and renewal project applications through its e-snaps grants management system. Resources for Project Applicants who intend to apply for new or renewal project funding, can be found here:

https://www.hud.gov/program_offices/comm_planning/coc/competition. This link includes Project Application Detailed Instructions and e-snaps Navigational Guides.

Organizations submitting renewal project applications should be familiar with the e-snaps grants management system. Any organization seeking to apply for new project funding through CoC or DV Bonus should contact Carlos Peraro by Fri Oct. 8, 2021 via email at carlos@kamanaonahelu.org to assist with creating the new project application(s) in e-snaps. All applicants awarded new or renewal funding in the FY2021 competition will be direct grantees with HUD.

Rejection of Proposals

KMNH reserves the right to consider as acceptable only those proposals submitted in accordance with all requirements set forth in this RFP and which demonstrate an understanding of the issues involved and comply with the service specifications. Any proposal offering any other set of terms and conditions contradictory to those included in this RFP may be rejected without further notice.

Notice of Award

A statement of KMNH's findings and decision shall be provided to each responsive Project Applicant by email upon completion of the evaluation of proposals. No work is to be undertaken by providers selected under this RFP unless agreed to by KMNH and the provider (i.e. via a Notice to Proceed). KMNH is not liable for any costs incurred prior to the official HUD grant agreement date. Funding availability for the FY2021 NOFO will be contingent upon the availability of funds appropriated by the United States Congress and allocated by HUD.

Appeal Process

Appeals must be submitted via email to alison@kamanaonahelu.org and carlos@kamanaonahelu.org and received by 12:00 PM HST on Wednesday, October 27, 2021. Appeals will be heard by an appeals panel made up of non-conflicted members of the BTG Board of Directors who did not serve on the initial Evaluation Committee. The decision of the appeals panel is final.

Section 2: Service Specifications

HUD's Homeless Policy Priorities

This section provides additional context regarding the selection criteria found in Section VII.B of this NOFO and is included here to help applicants better understand how the selection criteria support the goal of ending homelessness. Project applicants are advised to address these sections as applicable in their project application submissions.

- 1. Ending homelessness for all persons.** To end homelessness, CoCs should identify, engage, and effectively serve all persons experiencing homelessness. CoCs should measure their performance based on local data that consider the challenges faced by all subpopulations experiencing homelessness in the geographic area (e.g., veterans, youth, families, or those experiencing chronic homelessness). CoCs should partner with housing, health care, and supportive services providers to expand housing options, such as permanent supportive housing, housing subsidies, and rapid rehousing. Additionally, CoCs should use local data to determine the characteristics of individuals and families with the highest needs and longest experiences of homelessness to develop housing and supportive services tailored to their needs.
- 2. Use a Housing First approach.** Housing First prioritizes rapid placement and stabilization in permanent housing and does not have service participation requirements or preconditions. CoC Program funded projects should help individuals and families move quickly into permanent housing, and the CoC should measure and help projects reduce the length of time people experience homelessness. Additionally, CoCs should engage landlords and property owners to identify an inventory of housing available for rapid rehousing and permanent supportive housing participants, remove barriers to entry, and adopt client-centered service methods. HUD encourages CoCs to assess how well Housing First approaches are being implemented in their communities.
- 3. Reducing Unsheltered Homelessness.** In recent years, the number of people experiencing unsheltered homelessness has risen significantly, including a rising number of encampments in many communities across the country. People living unsheltered have extremely high rates of physical and mental illness and substance use disorders. CoCs should identify permanent housing options for people who are unsheltered.
- 4. Improving System Performance.** CoCs should be using system performance measures (e.g., average length of homeless episodes, rates of return to homelessness, rates of exit to permanent housing destinations) to determine how effectively they are serving people experiencing homelessness. Additionally, CoCs should use their Coordinated Entry process to promote participant choice, coordinate homeless assistance and mainstream housing, and services to ensure people experiencing homelessness receive assistance quickly, and make homelessness assistance open, inclusive, and transparent. CoCs should review all projects eligible for renewal in FY 2021 to determine their effectiveness in serving people experiencing homelessness, including cost-effectiveness. CoCs should also look for opportunities to implement continuous quality improvement and other process improvement strategies. HUD recognizes the effects of COVID-19 on CoC performance and data quality and, compared to previous CoC NOFOs,

reduces the points available for rating factors related to system performance. However, HUD plans to significantly increase the points available for system performance rating factors in the FY 2022 and subsequent CoC NOFOs.

5. Partnering with Housing, Health, and Service Agencies. Using cost performance and outcome data, CoCs should improve how all available resources are utilized to end homelessness. This is especially important as the CARES Act and American Rescue Plan have provided significant new resources to help end homelessness. HUD encourages CoCs to maximize the use of mainstream and other community-based resources when serving persons experiencing homelessness and should:

- a. work closely with public and private healthcare organizations and assist program participants to obtain medical insurance to address healthcare needs;
- b. partner closely with PHAs and state and local housing organizations to utilize coordinated entry, develop housing units, and provide housing subsidies to people experiencing homelessness. These partnerships can also help CoC Program participants exit permanent supportive housing through Housing Choice Vouchers and other available housing options. CoCs and PHAs should especially work together to implement targeted programs such as Emergency Housing Vouchers, HUD-VASH, Mainstream Vouchers, Family Unification Program Vouchers, and other housing voucher programs targeted to people experiencing homelessness. CoCs should coordinate with their state and local housing agencies on the utilization of new HOME program resources provided through the Homelessness Assistance and Supportive Services Program that was created through the American Rescue Plan;
- c. partner with local workforce development centers to improve employment opportunities; and
- d. work with tribal organizations to ensure that tribal members can access CoC-funded assistance when a CoC's geographic area borders a tribal area.

6. Racial Equity. In nearly every community, Black, Indigenous, and other people of color are substantially overrepresented in the homeless population. HUD is emphasizing system and program changes to address racial equity within CoCs. CoCs should review local policies, procedures, and processes to determine where and how to address racial disparities affecting individuals and families experiencing homelessness.

7. Persons with Lived Experience. HUD is encouraging CoCs to include in the local planning process people who are currently experiencing or have formerly experienced homelessness to address homelessness. People with lived experience should determine how local policies may need to be revised and updated, participate in CoC meetings and committees as stakeholders, provide input on decisions, and provide input related to the local competition process (e.g., how rating factors are determined). CoCs should seek opportunities to hire people with lived experience.

Funding Allocation Process

BTG has an estimated Annual Renewal Demand (ARD) for FY2021 of \$2,806,532. ARD is the total amount of funding available for projects that are eligible for renewal in the FY2021 CoC Program Competition. In FY2021, HUD will continue the Tier 1 and Tier 2 funding process.

Tier 1. Tier 1 is equal to 100 percent of the CoC’s Annual Renewal Demand (ARD) as described in Section III.B.2.a of the NOFO. Project applications in Tier 1 will be conditionally selected from the highest scoring CoC to the lowest scoring CoC, provided the project applications pass both project eligibility and project quality threshold review, and if applicable, project renewal threshold. Any type of new or renewal project application can be placed in Tier 1, except CoC planning projects, as these projects are not ranked. In the event insufficient funding is available to award all Tier 1 projects, Tier 1 will be reduced proportionately, which could result in some Tier 1 projects falling into Tier 2.

Tier 2. Tier 2 is the difference between Tier 1 and the maximum amount of renewal, reallocation, and CoC Bonus funds that a CoC can apply for but does not include CoC planning projects or projects selected with DV Bonus funds. Project applications placed in Tier 2 will be assessed for project eligibility and project quality threshold requirements, and if applicable, project renewal threshold requirements, and funding will be determined using the CoC Application score as well as the factors listed in Section II.B.11 of the NOFO. HUD will award a point value to each new and renewal project application that is in Tier 2 using a 100-point scale. This scale is defined in Section II.B.11.b of the NOFO.

Any eligible renewal project(s) ranked within the last \$140,327 of Tier 1 will be reallocated through the highest ranked New Reallocation or CoC Bonus project if one is submitted that passes threshold review. If a DV Bonus project is included in BTG’s Consolidated Application, HUD will award a point value to the project based on a 100-point scale as defined in Section II.B.11.e of the NOFO.

Key Funding Amounts

The table below outlines key funding amounts that Project Applicants have an opportunity to compete for through this RFP. New project proposals must exhaust the total funding that is available for each new project type.

New Project Type	Total Available
CoC Bonus Project	\$140,327
New Reallocation Project	\$140,327
DV Bonus Project	\$247,570

Criteria for New and Renewal Project Applications

The following types of project applications are eligible for submission under this RFP.

(1) Renewal Projects. Renewal projects will be limited to the projects listed on BTG's (HI-500) Grant Inventory Worksheet (GIW). The project components, unit mix, and budgeted line items must remain as listed in the GIW. The GIW can be accessed from the following link: https://www.hud.gov/program_offices/comm_planning/coc/competition/giws. Renewal projects will be evaluated and ranked in Tier 1 based on criteria defined in Section 4 of this RFP. Any eligible renewal project(s) ranked within the last \$140,327 of Tier 1 will be reallocated through the highest ranked New Reallocation or CoC Bonus project if one is submitted that passes threshold review.

(2) New Projects Created Through Reallocation or CoC Bonus. Project Applicants must apply for the entire New Reallocation or CoC Bonus amount if submitting a new project application. KMNH will only consider Permanent Supportive Housing (PH-PSH) projects created through New Reallocation or CoC Bonus. The highest ranked New Reallocation or CoC Bonus project will be ranked at the bottom of Tier 1. The next highest ranked New Reallocation or CoC Bonus project will be ranked in Tier 2. New projects will be evaluated and ranked based on criteria defined in Section 4 of this RFP.

(3) New DV Bonus Project. Project Applicants must apply for the entire DV Bonus amount if submitting a new DV Bonus project application. New projects for consideration under the DV Bonus must apply as a Permanent Housing - Rapid Re-housing (PH-RRH) project dedicated to serving survivors of domestic violence, dating violence, sexual assault, or stalking that are defined as homeless (24 CFR 578.3). If an organization's DV Bonus project is selected for inclusion in BTG's Consolidated Application, the organization is expected to assist with corresponding narrative sections that are generated in the CoC Application. The recipient organization will be expected to participate in BTG's Coordinated Entry System (CES). Non-DV organizations will be responsible for ensuring that the local DV organization(s) on island agrees to serve as a BTG access point for this project. This will ensure that eligible clients can be referred expeditiously to support timely housing placement and expenditure of grant funds. DV Bonus projects will be evaluated and ranked based on criteria defined in Section 4 of this RFP. Only the highest ranked DV Bonus project will be included in BTG's Consolidated Application submission.

Eligibility information can be found in Section V of the NOFO. New project applications included in BTG's Consolidated Application must pass minimum threshold requirements as stated in section V.C.3 of the NOFO. HUD will review all new projects included in BTG's Consolidated Application to determine if they meet minimum project eligibility threshold requirements on a pass/fail standard. If HUD determines the applicable standards are not met for a project, the project will be rejected.

Participant Eligibility

Section II.B.11.f of the NOFO outlines participant eligibility criteria for the project applications defined above. All CoC Program projects must participate in BTG's Coordinated Entry System (CES) as defined in BTG's CES Policies and Procedures, located here for reference: <https://www.btghawaii.org/about/>.

New and Renewal Grant Terms

All new and renewal project grant terms will be limited to a one-year grant term and one year of funding.

Homeless Management Information System (HMIS)

As directed by Congress, HUD must provide an annual estimate of all individuals and families experiencing homelessness nationwide and within the territories. Therefore, all CoCs must have an HMIS that has the capacity to collect unduplicated counts of individuals and families experiencing homelessness and provide information to project subrecipients and applicants for needs analysis and funding priorities. Additionally, CoC and Emergency Solutions Grants (ESG) Program recipients must participate in the local HMIS; unless a recipient is a victim service provider or legal service provider, in which case it must use a comparable database and provide de-identified information to the CoC.

Match Requirements

24 CFR 578.73 provides the information regarding match requirements. Project applicants that intend to use program income as a match must provide an estimate of how much program income will be used for the match.

CoC Participation and Coordination

Any interested Project Applicant is expected to actively participate in their local CoC chapter and is expected to coordinate services with private and public agencies in the community. Active participation includes but is not limited to, attendance at general and subcommittee meetings, chairing a subcommittee and participating in activities of the local chapter.

Administrative Costs

Administrative costs for NEW projects must not exceed ten (10) percent of the total grant request.

Terms and Conditions

Renewal projects must meet minimum project eligibility, capacity, timeliness, and performance standards identified in Section V.C.3.d of the NOFO or risk rejection from consideration for funding.

CoC Program applicants shall be responsible for compliance with all applicable federal, state, and local laws, ordinances, directives, rules, and regulations, including but not limited to the program requirements of 24 CFR 578.

Successful applicants are expected to initiate approved projects within thirty (30) days of execution of the HUD grant agreement. HUD and BTG may act if certain performance standards

are not met. In addition, applicants are expected to expend and drawdown grant funds on a timely basis and in adherence with BTG policies.

KMNH reserves the right to amend or revise the terms and conditions of this RFP at any time and will publish all amendments at: www.btghawaii.org.

Section 3: Proposal Application Requirements

New and Renewal project applications for the FY2021 CoC Program Competition will be received via email until 5:00 PM Hawaii Standard Time (HST) on Thursday, October 14, 2021. NO EXCEPTIONS SHALL BE MADE. A proposal for which the electronic PDF copy is not received by the proposal submission deadline shall be considered incomplete and SHALL NOT BE ACCEPTED for consideration. Proposals must be delivered in PDF format only, with all required forms and attachments, and delivered via email to **both** Carlos Peraro and Alison Hinazumi at the following email addresses: carlos@kamanaonahelu.org; alison@kamanaonahelu.org.

The following sections outline the proposal application submission requirements for new and renewal projects. Each application proposal submission should include the following items and clearly articulate the organization and project that is requesting new or renewal funding. If an organization is submitting multiple project application proposals, each should be separate from the other, and clearly identifiable.

Renewal Project Application Submission Requirements (PH-RRH, PH-PSH, Joint TH & PH-RRH, HMIS)

Applicants will be responsible for submitting the following documents in PDF format by the application deadline. The final project application submission should be one PDF document, with clear delineation between different sections.

- One cover page outlining the organization, renewal project, point-of-contact, etc.
- A fully completed FY2021 e-snaps renewal project application submission, including all updated SF-424 certifications and attachments (exported to PDF). The renewal project application evaluation criteria presented in Section 4 of this RFP will be based in part on the responses provided in the e-snaps renewal project application.
- Any unresolved HUD monitoring letter(s) and/or audit findings concerning any current or previous grant terms related to this renewal project request that have been received during the last three years.
- To the extent that the e-snaps renewal project application submission does not cover all the evaluation criteria presented in Section 4 of this RFP, it is the responsibility of the applicant to provide additional responses in narrative format. These responses should not be more than five (5) pages in length; and formatted using 12 pt. font, double-spaced, one-inch margins. This should be included in PDF format along with other required sections.
- The most recently submitted HUD APR from the SAGE repository. This APR should be for the grant term directly preceding the current term. KMNH will obtain the renewal project application related to this APR.
- Proof of valid SAM Registration and DUNS Number as stated in Section V.A of the NOFO.

KMNH will provide the following information to evaluators responsible for scoring renewal project applications:

- HUD eLOCCS expenditures data for the current and most recently completed grant terms.
- HMIS data needed to evaluate renewal project criteria presented in Section 4 of this RFP.

New Project Application Submission Requirements (CoC Bonus, Reallocation, DV Bonus)

Applicants will be responsible for submitting the following by the application deadline. The final project application submission should be one PDF document, with clear delineation between different sections.

- One cover page outlining the organization, renewal project, point-of-contact, etc.
- A fully completed e-snaps new project application submission, including all updated SF-424 certifications and attachments (exported to PDF). The new project application evaluation criteria presented in Section 4 of this RFP is largely based on the responses provided in the e-snaps new project application.
- To the extent that the e-snaps new project application submission does not cover all the evaluation criteria as presented in Section 4, it is the responsibility of the applicant to provide additional responses in narrative format. These responses should not be more than five (5) pages in length; and formatted using 12 pt. font, double-spaced, one-inch margins. This should be in PDF format and included along with the e-snaps application above.
- Proof of valid SAM Registration and DUNS Number as stated in Section V.A of the NOFO.

Section 4: Proposal Evaluation Criteria

FY2021 Renewal Project Evaluation Criteria

The following evaluation form outlines the scoring criteria for **Renewal** project applications. The points in the right margin are the maximum points that are possible for each section. The possible points for each section are as follows:

Category	Possible Points
1. CoC Participation	15
2. Severity of Needs	15
3. Project Organization and Management	15
4. System Performance	45
5. Service Delivery	20
6. Expenditures and Compliance Reporting	25
Total	135

Organization and Project Name: _____

Evaluator's Name: _____

1. CoC Participation	
A. The applicant is a current member of their local BTG chapter. (Yes=5; No=0)	/5
B. Extent to which the applicant participated in their local chapter meetings during the period from Jul 2020 through Jun 2021. This section will be corroborated based on local meeting attendance documentation. (>= 75%=5; < 75%=0)	/5
C. The applicant is a member of the BTG Board of Directors, special committee, and/or local chapter executive leadership. This section will be corroborated with local chapter leadership. (Yes=5; No=0)	/5

2. Severity of Needs	
A. For the current and most recently completed grant terms, the project demonstrates fidelity to the populations they proposed to serve. (e.g. 100% CH, Dedicated Plus, SMI, families, etc.)	/10
B. Ending Chronic Homelessness. At least 85% of the households served in the most recently completed grant term were chronically homeless at entry based on HMIS data.	/5

3. Project Organization and Management	
A. Based on the level of households served in the current and most recently completed grant terms, applicant demonstrates the ability to perform housing activities as proposed.	/10
B. Extent that the applicant demonstrates effective management of their current renewal grant.	/5

4. System Performance	
A. (1) <i>PH-RRH & RRH Component of Joint TH-RRH Projects</i> : For the most recently completed and current grant terms, was the percentage of households that exited to permanent housing greater than 85%? (HMIS Exit Destinations Report); (Yes=15; No=0) (2) <i>PH-PSH</i> : For the most recently completed and current grant terms, was the percentage of households that exit to permanent housing greater than 50%? (HMIS Exit Destinations Report); (Yes=15, No=0) <i>*Deceased clients will not count negatively towards the project.</i>	/15
B. <i>Total Income Growth</i> . For the most recently completed grant term, the project demonstrated an increase in total income for at least 20% of households served in the project. (Includes both Stayers and Leavers) (HMIS Reporting); (Yes=10, No=0)	/10
C. <i>PSH Projects Only</i> : Project is currently at or above 100% household capacity as stated in corresponding renewal application section 5A. (Yes=10, No=0) (HMIS Data) <i>*RRH and Joint PH-RRH projects will automatically be awarded max points for this section.</i>	/10
D. New households entering during the most recently completed and current grant terms were referred through BTG's CES. (Yes=10, No=0) (HMIS Data)	/10

5. Service Delivery	
A. The FY2021 renewal application provides a robust description of the project that addresses the entire scope of the project, while also conveying the extent to which the applicant demonstrates a complete understanding of the needs of the target population.	/5
B. Certifies that the FY2021 renewal project will actively participate in BTG's CES.	/5
C. Ensures that the FY2021 renewal project will utilize a Housing First (low barriers) approach and describes how the project will implement this approach to quickly move households into permanent housing.	/5
D. Extent to which the applicant plans to ensure that project participants are integrated with the mainstream benefits that they are eligible for. (FY21 application)	/5

6. Expenditures and Compliance Reporting	
A. Has the recipient successfully submitted the APR on time for the most recently completed grant term related to this renewal project request? (Yes=5; No=0)	/5
B. Does the recipient have any unresolved HUD Monitoring and/or Audit findings concerning any previous grant terms related to this renewal project request? (Yes=0; No=5); (HUD FO)	/5
C. Based on eLOCCS expenditures data, has the recipient maintained consistent quarterly drawdowns for the most recently completed and current grant terms related to this renewal project request? (Yes=10; No=0); (eLOCCS expenditures data)	/10
D. What percentage of grant funds were expended in the most recently completed grant term related to this renewal project request? (90-100%=5; 75-90%=3; Less than 75%=0); (eLOCCS expenditures data)	/5

FY2021 New Reallocation/CoC Bonus Project Evaluation Criteria

The following evaluation form outlines the scoring criteria for **New CoC Bonus or New Reallocation** project applications. The points in the right margin are the maximum points that are possible for each section. The possible points for each section are as follows:

Category	Possible Points
1. CoC Participation	15
2. Experience of the Applicant	20
3. Project Organization and Management	20
4. Service Delivery	40
5. System Performance	25
Total	120

Organization and Project Name: _____

Evaluator's Name: _____

1. CoC Participation	
A. The applicant is a current member of their local BTG chapter. (Yes=5; No=0)	/5
B. Extent to which the applicant participated in their local chapter meetings during the period from Jul 2020 through Jun 2021. This section will be corroborated based on local meeting attendance documentation. (>= 75%=5; < 75%=0)	/5
C. The applicant is a member of the BTG Board of Directors, special committee, and/or local chapter executive leadership. This section will be corroborated with local chapter leadership. (Yes=5; No=0)	/5

2. Experience of the Applicant	
A. Applicant demonstrates experience working with high acuity households and the ability to perform permanent supportive housing activities as proposed.	/10
B. Applicant's experience in managing Federal, State, or County funded PSH projects totals 10 years or more. (Yes=10; No=0)	/10

3. Project Organization and Management	
A. Applicant adequately describes the organization and management structure that will be used to implement the project. Applicant includes evidence of internal coordination processes and a well-established financial accounting system.	/5
B. Applicant demonstrates sufficient staffing and project management on island to ensure that referred households can be housed quickly and be afforded the necessary supportive services to remain housed through the project.	/5
C. Applicant confirms that there are no unresolved monitoring or audit findings at the Federal, State, or County levels. (Yes=5; No=0)	/5
D. Applicant agrees to draw down funds at least monthly via eLOCCS to cover all reimbursable expenses. (Yes=5; No=0)	/5

4. Service Delivery	
A. The proposed application provides a robust description of the project that addresses the entire scope of the project, while also conveying the extent to which the applicant demonstrates a complete understanding of the needs of the target population.	/10
B. Applicant agrees to begin the project within 30 days of HUD grant agreement and that the first household will be housed within 60 days. (Yes=10, No=0)	/10
C. Applicant certifies that 100% of households placed in the project will be referred through BTG's CES. (Yes=10, No=0)	/10
D. Applicant's e-snaps proposal commits to using a Housing First (low barriers) approach. (Yes=5, No=0)	/5
E. Project will serve only chronically homeless or dedicated plus households as indicated in their e-snaps project application. (Yes=5, No=0)	/5

5. System Performance	
A. Applicant commits that at least 50% of households exiting the project during the initial grant term will exit to permanent housing and describes in detail how it will implement a Moving On strategy for households served. (Yes=15, No=0)	/15
B. Applicant commits to increasing total income for at least 25% of all households served during the initial grant term and describes in detail how this will be accomplished. (Yes=10, No=0)	/10

FY2021 New DV Bonus Project Evaluation Criteria

The following evaluation form outlines the scoring criteria for **New DV Bonus** applications. The points in the right margin are the maximum points that are possible for each section. The possible points for each section are as follows:

Category	Possible Points
1. CoC Participation	15
2. Experience of the Applicant	35
3. Project Organization and Management	20
4. Service Delivery	30
5. System Performance	25
Total	125

Organization and Project Name: _____

Evaluator's Name: _____

1. CoC Participation	
A. The applicant is a current member of their local BTG chapter. (Yes=5; No=0)	/5
B. Extent to which the applicant participated in their local chapter meetings during the period from Jul 2020 through Jun 2021. This section will be corroborated based on local meeting attendance documentation. (>= 75%=5; < 75%=0)	/5
C. The applicant is a member of the BTG Board of Directors, special committee, and/or local chapter executive leadership. This section will be corroborated with local chapter leadership. (Yes=5; No=0)	/5

2. Experience of the Applicant	
A. Applicant demonstrates experience working with survivors of domestic violence, dating violence, sexual assault, or stalking who qualify under paragraph (4) of the definition of homeless at 24 CFR 578.3.	/10
B. Applicant's experience in managing Federal, State, or County funded RRH projects totals 10 years or more. (Yes=5; No=0)	/5
C. Applicant has provided data from a comparable database on households and clients served by year and over the last five fiscal years to demonstrate sufficient experience in working with survivors of domestic violence, dating violence, sexual assault, or stalking who qualify under paragraph (4) of the definition of homeless at 24 CFR 578.3. (Yes=10; No=0)	/10
D. Applicant has provided data from a comparable database on households discharged to safe and secure permanent housing. Comparable data should be submitted by year and over the last five fiscal years to demonstrate sufficient experience in safely housing survivors of domestic violence, dating violence, sexual assault, or stalking who qualify under paragraph (4) of the definition of homeless at 24 CFR 578.3. (Yes=10; No=0)	/10

3. Project Organization and Management	
A. Applicant adequately describes the organization and management structure that will be used to implement the project. Applicant includes evidence of internal coordination processes and a well-established financial accounting system.	/5
B. Applicant demonstrates sufficient staffing and project management on island to ensure that referred households can be housed quickly and be afforded the necessary supportive services to remain housed through the project.	/5
C. Applicant confirms that there are no unresolved monitoring or audit findings at the Federal, State, or County levels. (Yes=5; No=0)	/5
D. Applicant agrees to draw down funds at least monthly via eLOCCS to cover all reimbursable expenses. (Yes=5; No=0)	/5

4. Service Delivery	
A. The proposed application provides a robust description of the project that addresses the entire scope of the project, while also conveying the extent to which the applicant demonstrates a complete understanding of the needs of the target population.	/10
B. Applicant agrees to begin the project within 30 days of HUD grant agreement and that the first household will be housed within 60 days. (Yes=5, No=0)	/5
C. Applicant certifies that 100% of households placed in the project will be referred through BTG's CES. (Yes=10, No=0)	/10
D. Applicant's e-snaps proposal commits to using a Housing First (low barriers) approach. (Yes=5, No=0)	/5

5. System Performance	
A. Applicant commits that at least 85% of households exiting this RRH project during the initial grant term will exit to permanent housing. (Yes=15, No=0)	/15
B. Applicant commits to increasing total income for at least 25% of all households served during the initial grant term and describes in detail how this will be accomplished. (Yes=10, No=0)	/10